

"IN CAMERA" MINUTES
COMMITTEE OF THE WHOLE MEETING TO DISCUSS CONFIDENTIAL MATTERS
DOUGLAS RISPIN ROOM, 80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2015-NOV-23 AT 9:12 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp (vacated at 12:06 a.m.)
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor W. L. Pratt

Staff: T. Samra, City Manager
J. Van Horne, Director of Human Resources (arrived at 11:06 p.m.)
D. Lindsay, Director of Community Development (arrived at 10:32 a.m.;
vacated at 11:06 p.m.)
B. Corsan, Manager of Real Estate (arrived at 10:32 a.m.; vacated at 11:06
p.m.)
S. Samborski, Sr. Manager of Culture & Heritage (arrived at 10:32 a.m.;
vacated at 11:06 p.m.)

P. Cooper, Communications Manager (vacated at 11:06 p.m.)
G. Ferrero, Director of Information Technology & Legislative Services
(vacated at 11:06 p.m.)
C. Jackson, Manager of Legislative Services
P. Humphreys, Recording Secretary (vacated at 11:06 p.m.)

1. CALL THE "IN CAMERA" MEETING TO ORDER:

The "In Camera" Meeting was called to order at 9:12 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a)
- (b) Item 5 (a) 100 Gordon Street – Proposed Option to Purchase Agreement
- Replace Agenda Page 47 with amended page attached; and add
Memorandum dated 2015-NOV-23 to Mayor and Council.
- (c) Add Item 5 (b) report not considered at 2015-NOV-16 "In Camera" Council meeting
– Council Direction on Island Ferry Services Ltd. and subsequent correspondence.
- (e) Add Item 5 (c) *Community Charter* Duties – Section 117 and Interim City Manager
Selection Process report.

3. ADOPTION OF AGENDA:

It was moved and seconded that Council, in accordance with Section 90(1)(n) of the *Community Charter*, adopt the agenda as amended. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the "In Camera" Committee of the Whole Meeting held Monday, 2015-OCT-26 at 8:30 p.m. in the Douglas Rispin Room, 80 Commercial Street, Nanaimo, BC, be adopted as circulated. The motion carried unanimously.

Interim City Manager, Tracy Samra, introduced herself and noted a procedural change for "In Camera" meetings, in that Staff will only be present in the meeting room while their agenda item is being discussed.

5. PRESENTATIONS:

(a)

D. Lindsay, S. Samborski and B. Corsan entered the Douglas Rispin Room at 10:32 p.m.

6. CORPORATE SERVICES:

(a) 100 Gordon Street: Proposed Option to Purchase Agreement

Presentation

1. Mr. Bill Corsan, Manager of Real Estate.

Discussion was halted at 11:00 p.m. due to meeting time constraints.

It was moved and seconded that the "In Camera" meeting proceed past 11:00 p.m. to consider Agenda Item 5 (c) *Community Charter* Duties – Section 117 only and that the following items be deferred until a Special Open Council meeting at 3:00 p.m. on Monday, 2015-NOV-30:

- Item 5 (a) 100 Gordon Street – Proposed Option to Purchase Agreement
- Item 5 (b) Council Direction on Island Ferry Services Ltd.

The motion carried unanimously.

J. Van Horne entered the Douglas Rispin Room at 11:06 p.m.

D. Lindsay, S. Samborski, B. Corsan, G. Ferrero, P. Cooper and P. Humphreys vacated the Douglas Rispin Room at 11:06 p.m.

(c) *Community Charter* Duties – Section 117

T. Samra facilitated a discussion regarding the duty to respect confidentiality and Section 117 of the *Community Charter* in response to allegations that deliberations from "In Camera" meetings were released to the public and media.

The details from the closed Council meeting relate to the hiring of an interim City Manager which were not released to the public and there was no motion carried to rise and report. In a statement by the Mayor in the open Council meeting, it was noted that the details of the hiring process would be released at a later date.

Councillor Thorpe stated that he was approached by Mr. Don Bonner regarding the hiring of the interim City Manager. In discussion, he provided information such as the number of applicants.

Councillor Brennan advised that she had spoken with Mr. Don Bonner regarding the hiring process for the interim City Manager, including the lack of interviews and reference checks.

Council acknowledged that these confidentiality breaches occurred and directed the City Manager to provide censure options at a future meeting.

Councillor Kipp vacated the Douglas Rispin Room at 12:06 a.m.

7. ADJOURNMENT:

It was moved and seconded at 12:12 a.m. that the "In Camera" Meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER