

City of Nanaimo
Summary of Costs - Events Centre
As at April 7, 2017

	Expenditures	Outstanding Commitments	Total Projected Cost to Date*
Phase 1	75,000		75,000
Phase 2	335,110	38,532	373,642
Phase 3	155,233	88,180	243,413
Referendum	166,540	367	166,906
	731,883	127,079	858,961

*Costs will be finalized when all vendors have submitted their final invoices for payment

City of Nanaimo
Events Centre

Last updated: April 7, 2017

Summary

	Actuals/Commitments			Budget - Adjusted for Cfwds			Budget Variance
	2016	2017	Total	2016	2017	Total	
IO 20102 Events Centre Study and Communication Planning	301,650	268,857	570,507	301,650	243,350	545,000	(25,507)
IO 30126 Waterfront Traffic and Enviro Studies	73,420	48,128	121,548	73,420	48,150	121,570	22
cc 6199 - Referendum		166,906	166,906		130,000	130,000	(36,906)
	375,069	483,892	858,961	375,070	421,500	796,570	(62,391)

IO 20102 Events Centre Study Communications

	#	Contractor	Budget	Current Purchase Orders					2016 Actuals	2017 Actuals	Estimated Costs	Total Projected Costs to Date	Budget Variance
				Current PO Total	Outstanding PR	PR's Required	Revised PO Total	Outstanding PO					
Phase 1													
Feasibility Study	531881 - line 1	Brisbin Brook Beynon		65,000			65,000	-	65,000		65,000		
Feasibility Study - Expenses	531881 - line 2	Brisbin Brook Beynon		10,000			10,000	-	10,000		10,000		
Total Phase 1 Costs			65,000	75,000	-	-	75,000	-	75,000	-	75,000	(10,000)	
Phase 2													
Strategic and Implementation Support	531881 - line 3	Brisbin Brook Beynon		175,000			175,000	-	175,000		175,000		
Strategic and Implementation Support - Expenses	531881 - line 4	Brisbin Brook Beynon		25,000			25,000	3,181	21,819		25,000		
				200,000	-	-	200,000	3,181	196,819	-	200,000		
Ads for Public Engagement	532240	Island Radio		2,050			2,050	-	2,050		2,050		
Ads for Public Engagement	532241	Island Radio		2,050			2,050	-	2,050		2,050		
Events Centre Flyer	532307	KKP Printing		2,292			2,292	-	2,292		2,292		
Hospitality	N/A						-	-	850		850		
Initial Public Engagement	532421	Calder Bateman Communications				22,263	22,263	22,263	-		22,263		
Postage for Events Centre Flyer	323309	Canada Post		3,199			3,199	-	3,199		3,199		
Referendum Bylaw	N/A	Stewart McDannold Stuart						-	2,544		2,544		
Resident Survey	532420	Banister Research & Consulting Inc.		16,000			16,000	-	16,000		16,000		
Space Rental - Beban Park	N/A	City of Nanaimo					-	-	847		847		
Total Phase 2 Costs			275,000	225,590	-	22,263	247,853	25,444	226,650	-	252,093	22,907	
Advertising		Black Press							3,244		3,244		
Advertising		Facebook							107		107		
Advertising - Public Engagement		Island Radio							2,869		2,869		
Business Case Evaluation	532432	Ernest & Young Orenda Corp		25,000	14,325		39,325	39,325	-		39,325		
Business Plan Document -Printing	N/A	2 Waters Publishing							979		979		
Event Centre Newsletter	532819	KKP Printing		4,719			4,719	-	4,719		4,719		
Events Centre Project Consulting	532980	Colliers Project Leaders Inc		39,435			39,435	-	39,435		39,435		
Foamcore Boards	N/A	Arc Digital Canada							299		299		
Hospitality									2,077		2,077		
Legal	N/A	Valkyrie Law Group							1,182		1,182		
Legal Advisor	532433	Wierfoulds LLP		50,278	24,938		75,216	24,938	-	50,278	75,216		
Materials and Supplies									112		112		
Postage	N/A	Canada Post							3,452		3,452		
Printing and Graphics	N/A	The Sign Zone							958		958		

Printing and Graphics	N/A	Arc Digital Canada								247		247		
Public Engagement	532607	Zinc Public Relations Inc		15,455			15,455	-		15,455		15,455		
Radio Ads for Referendum	532746	Radio Malaspina - CHLY		608			608	-		608		608		
Referendum Communication	532606	Zinc Public Relations Inc		20,198			20,198	-		20,198		20,198		
Referendum Mailout	532820	KKP Printing		5,169			5,169	-		5,169		5,169		
Security	N/A	Footprints Security Patrol Inc								336		336		
Space Rental	N/A								-	3,498		3,498		
Strategic Communications, Referendum	Pending	iD2 Communications Inc			23,918		23,918	23,918				23,918		
Travel							-		-	12		12		
Total Phase 3 Costs				205,000	160,861	63,180	-	224,042	88,180	-	155,233	-	243,414	(38,414)
Total Expenses				545,000	461,451	63,180	22,263	546,895	113,624	301,650	155,233	-	570,507	(25,507)

IO 30126 Waterfront Traffic and Enviro Studies

	#	Contractor	Budget	Current Purchase Orders					2016 Actuals	2017 Actuals	Estimated Costs	Total Projected Costs to Date	Budget Variance
				Current PO Total	Outstanding PR	PR's Required	Revised PO Total	Outstanding PO					
Opinion Letter	532291	Cunningham & Rivard		400			400	-	400		400		
Roads and Utility Review - 1 Port Drive	532338	Urban Systems		28,100	-		28,100	150	27,950		28,100		
Parking and Traffic Analysis - 1 Port Drive	532431	Bunt & Associated Eng		47,700	-		47,700	12,660	-	35,040	47,700		
Geotech and Environmental - 1 Port Drive	532306	Tetra Tech EBA Inc		45,348			45,348	278	45,070		45,348		
				-			-	-	-		-		
Total Expenses			121,570	121,548	-	-	121,548	13,088	73,420	35,040	-	121,548	22

cc 6199 Referendum

	#	Contractor	Budget	Current Purchase Orders					2016 Actuals	2017 Actuals	Estimated Costs	Total Projected Costs to Date	Budget Variance
				Current PO Total	Outstanding PR	PR's Required	Revised PO Total	Outstanding PO					
Advertising		Black Press/Island Radio							16,606		16,606		
Voting Machines & Related Support	532614	Election Systems & Software		15,391	(1,500)		13,891	-	13,891		13,891		
Ballot Boxes	532812	Election Systems & Software		2,119			2,119	-	2,119		2,119		
Ballots	532664	Island Business Print Group		9,116			9,116	-	9,116		9,116		
Computer Hardware		Concise Computers/Island Key							4,175		4,175		
Facility Rentals	532626	Computers/ CDW Canada							10,665		11,032		
Facility Rentals		School District #68		11,032	-		11,032	367	487		487		
Facility Rentals		NAC							320		320		
Facility Rentals	532785	Vancouver Island University							1,200		1,200		
Hospitality		Nanaimo Alliance Church		1,200			1,200	-	2,446		2,446		
Laptop Rentals	532650	Thrifty Foods		6,675			6,675	-	6,675		6,675		
Legal		Vernon Technology							12,936		12,936		
Printing & Graphics		Stewart McDannold Stuart							75		75		
Materials and Supplies		KKP							3,582		3,582		
Postage	N/A								-		4,570		
Telephone									676		676		
Travel									523		523		
Wages & Benefits									76,478		76,478		
									-		-		
Total Expenses			130,000	45,534	(1,500)	-	44,034	367	-	166,540	-	166,906	(36,906)