

Standard Record-Keeping and Campaign Financing Disclosure Forms

Record-Keeping Forms

R.1: Record of Monetary Contributions

Table R.1: Class of Contributors

R.2: Record of In-Kind (Discounted and Donated) Contributions

Table R.1: Class of Contributors

R.3: Record of Election Expenses

Table R.2: Election Expense Classes

R.4: Record of Anonymous Contributions Remitted to Local Government

Campaign Financing Summary Forms

Campaign Organizers/Elector Organizations:

O.1: Cover Sheet and Checklist

O.2: Declaration for Campaign Organizer/Elector Organization and Financial Agent

O.3: Campaign Financing Disclosure Summary

Schedules

A.1 – Summary of Campaign Contributions

A.2 – Campaign Contributors

B – Election Expenses

C – Surplus Funds Disbursement (Campaign Organizer and Elector Organization)

Form O.2: Declaration for Campaign Organizer/Elector Organization and Financial Agent

DECLARATION OF CAMPAIGN ORGANIZER/ELECTOR ORGANIZATION

I, ANDREW CHAPMAN-COMBS [name of official], an authorized representative of IMPACT VISUAL COMMUNICATIONS [name of campaign organizer/elector organization] in the 2011 SEN. ELECTION [name of local government] election, solemnly affirm that to the best of my knowledge, information and belief:

- (a) this campaign financing disclosure statement and supporting schedules completely and accurately disclose the information required by section 90 of the *Local Government Act* (or section 62 of the *Vancouver Charter*) in relation to the election campaign in the 2011 [year] general local election for the NANAIMO [name of local government]; and
- (b) the requirements of Part 3, Division 8 of the *Local Government Act* (or Part 1, Division 8 of the *Vancouver Charter*) have been met in relation to the election campaign in the 2011 [year] general local election for the NANAIMO [name of local government];

Solemnly affirmed before me at Nanaimo, British Columbia this 16th day of March 2012.



Signature of designated local government officer or Commissioner for taking affidavits for B.C.




Signature of Chief Official

DECLARATION OF FINANCIAL AGENT

I, ANDREW CHAPMAN-COMBS [name of financial agent], have prepared this disclosure statement and supporting schedules for IMPACT VISUAL COMMUNICATIONS [name of campaign organizer/elector organization] and solemnly affirm that to the best of my knowledge, information and belief:

- (a) this campaign financing disclosure statement and supporting schedules completely and accurately disclose the information required by section 90 of the *Local Government Act* (or section 62 of the *Vancouver Charter*) in relation to the election campaign of IMPACT VISUAL COMMUNICATIONS [name of campaign organizer/elector organization] in the 2011 [year] general local election for the NANAIMO [name of local government]; and
- (b) the requirements of Part 3, Division 8 of the *Local Government Act* (or Part 1, Division 8 of the *Vancouver Charter*) have been met in relation to the election campaign of IMPACT VISUAL COMMUNICATIONS [name of campaign organizer/elector organization] in the 2011 [year] general local election for the 2011 NANAIMO [name of local government].

Solemnly affirmed before me at Nanaimo, British Columbia this 16th day of March 2012.



Signature of designated local government officer or Commissioner for taking affidavits for B.C.



Signature of Financial Agent

Form O.3: Campaign Financing Disclosure Summary

CAMPAIGN FINANCING DISCLOSURE STATEMENT FOR THE 2011 GENERAL LOCAL ELECTION

Local Government Act [section 90] or Vancouver Charter [section 62]

This campaign financing disclosure statement is to be filed with the designated officer of the NANAIMO [local government] within **120 days** after general voting day on November 19, 2011. This deadline is **March 19, 2012**.

IMPACT VISUAL COMMUNICATIONS LTD
NAME OF CAMPAIGN ORGANIZER/ELECTOR ORGANIZATION

NAME OF CANDIDATE(S) ENDORSED/SUPPORTED (for Elector Organizations only)

SUMMARY OF CAMPAIGN CONTRIBUTIONS

Total amount of campaign contributions
(Total from Schedule A.1) \$ 1000.00

List of contributors who made contributions totalling \$100 or more
(See Schedule A.2)

Total amount of anonymous campaign contributions remitted to
the local government
(Total Schedule A.2) \$ _____

SUMMARY OF ELECTION EXPENSES

Total amount of election expenses
(Total from Schedule B) \$ 905.00 + HST

List of election expenses by expense class
(See Schedule B) \$ _____

SURPLUS FUNDS

Balance remaining in elector organization/campaign organizer
campaign account \$ 0

See Schedule C for disbursement of surplus funds

CAMPAIGN ACCOUNT INFORMATION

All monetary contributions were deposited in, and all election expenses paid from an account opened for this purpose at _____ [name of financial institution] located at _____ [branch address].

Schedule A.1 – Summary of Campaign Contributions

Contributions from known sources:

Total value of contributions of \$100 or more from a single source (unless nil, also complete schedule A.2) 1000.00
A \$ ~~905.00~~

Total value of contributions of \$99.99 or less from a single source B \$ _____

Total number of contributions of \$99.99 or less from a single source _____

Contributions from unknown (anonymous) sources:

Total contributions from anonymous sources \$ _____

Less anonymous contributions remitted to local government - \$ _____

Total amount of anonymous contributions of \$50 or less C \$ _____

Total amount of contributions: A + B + C \$ ~~905~~
 1000.00

Schedule A.2 – Campaign Contributors

1. Individuals (class 1) contributing \$100 or more:

NAME	DATE(S) (DD – MM – YY)	AMOUNT
Total		

2. Organizations (classes 2, 3, 4, 5, 6) contributing \$100 or more:

NAME	ADDRESS	DATE(S) (DD – MM – YY)	CLASS	AMOUNT
TEXADA SYRATA COUNCIL	TEXADA, UPLANDS DR.	17-11-11	3	1000.00
Total				1000.00

Table R1: Class of Contributors:

CONTRIBUTOR CLASSES:		
1. Individual	2. Corporation/Business	3. Unincorporated Organization
4. Trade Union	5. Non-Profit Organization	6. Other Contributor

3. Anonymous contributions remitted to local government:

DATE RECEIVED (DD-MM-YY)	CONTRIBUTION	VALUE	DATE REMITTED (DD-MM-YY)
Total			

Schedule B – Election Expenses

A. Election campaign advertising for:

- 1) radio, television, newspaper, periodical or electronic advertising to the public \$ 905.00 +HST
- 2) signs, pamphlets, flyers and brochures \$ _____
- 3) advertising and promotion for the public not included in A.1 or A.2 above \$ _____

B. Election campaign office expenses for:

- 1) compensation paid to persons for campaign work, other than for services described in section 89(2) of the *Local Government Act* (or section 62 of the *Vancouver Charter*) \$ _____
- 2) rent, insurance, utilities \$ _____
- 3) courier services and postage \$ _____
- 4) furniture and equipment \$ _____
- 5) office supplies and other office expenses not covered by B-1 to B-4 above \$ _____

C. Convention and other similar meeting expenses: \$ _____

D. Expenses for campaign-related functions not described in C: \$ _____

E. Research and polling expenses: \$ _____

F. Campaign-related transportation: \$ _____

G. Other (provide description):

- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____

Total amount of other expenses \$ 905.00 +HST

Total Amount of Election Expenses: \$ 905.00 +HST

