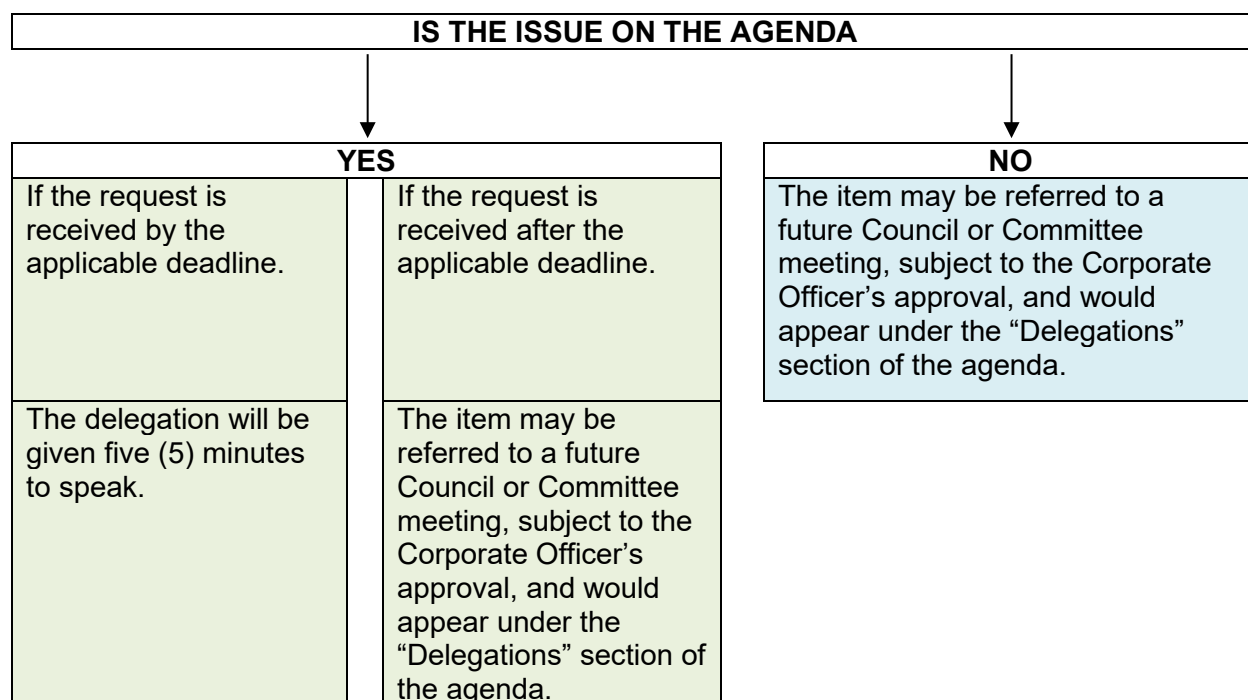


PROCESSING OF DELEGATION REQUESTS



Note: If your delegation includes a request for funds, it will be directed to the next available Finance and Audit Committee Meeting.

THE HIERARCHY OF LAWS

The hierarchy of laws applicable to municipal governments, elected officials and staff:

- **Provincial Legislation:** includes the *Community Charter, Local Government Act, Privacy Laws, Employment laws*, etc.
- **Bylaws:** a form of legislation established by local government to resolve local issues. Best practices for bylaws are high level rules supplemented by guidelines so that changes can be made without bylaw amendments.
- **Motions/Resolutions:** record of a decision or request of Council which deals with regular administrative and management matters.
- **Policies:** corporate direction that is formally adopted by Council resolution, providing guidance to staff on how to implement policies.
- **Guidelines:** used for the interpretation of a bylaw to ensure it is consistent with the relevant clause and does not override it.