



RCRS Secondary:	GOV-02	Effective Date:	2002-AUG-19 COUNCIL
Policy Number:	COU-151	Amendment Date/s:	2008-MAR-31 IN CAMERA COUNCIL
Title:	Freedom of the City	Repeal Date:	
Department:	Legislative Services	Approval Date:	2002-AUG-19 COUNCIL

PURPOSE:

Freedom of the City is the highest honour given by the City of Nanaimo. Reserved for individuals of exceedingly high merit, it is given only in exceptional cases, usually to honour someone with a lifetime of achievement who has enhanced the livability of the City or who has gained national and international acclaim in the arts, business or commerce, humanities, politics, community service, sports or professional endeavors and who has brought recognition to Nanaimo through his or her achievements.

DEFINITIONS:

N/A

SCOPE:

N/A

POLICY:

1. Freedom of the City is the highest honour the City can bestow. This Honour is reserved for candidates of exceedingly high merit, and may be bestowed upon any person considered to merit such distinction.
2. The distinguished honour of Freedom of the City shall be based on a lifetime of outstanding contribution(s) to the community, related to actions having a direct beneficial effect on the City of Nanaimo.
3. Outstanding contributions may be related to the arts, business or commerce, humanities, politics, community service, sports or professional endeavors.
4. Candidates must have elevated the stature of the community through acts or deeds within the community or on behalf of the community at-large.
5. The main purpose of the Freedom of the City Honour shall be to:
 - (a) recognize the outstanding effort of a citizen who has given exemplary service and/or recognition to the community of Nanaimo;
 - (b) foster good feelings in the community; and,
 - (c) create an awareness of the varying contributions which are made towards the well-being of our community by its citizens.
6. To honour a distinguished unit of the armed forces of Canada, the United Kingdom or another Nation of the Commonwealth, the Council may confer Freedom of the City on that unit. The Commanding Officer of a unit honoured with Freedom of the City has, by virtue of the office, the same qualifications and privileges as a person honoured with Freedom of the City.

PROCESS:

Retained by Council.

Selection Process:

1. All nominations must be in writing and accompanied by an Honours Nomination Application Form which can be picked up at the Legislative Services Department.
2. Nominations will be considered at an “In Camera” Meeting of Council.
3. A unanimous vote of all members of Council is required for a Freedom of the City Honour to be granted.

Presentation:

Recipients of this Honour are recognized during a special ceremony at Council. The ceremony consists of the Mayor, or a designated representative of Council reading and then presenting the recipient with a framed scroll summarizing the recipient’s meritorious service to the City.

The presentation at Council is followed by the signing of the Freedom of the City book and a reception in honour of the recipient and guests.

Privileges:

Recipients of the Freedom of the City Honour are entitled to free parking within the City of Nanaimo.

The Commanding Officer of a unit honoured with Freedom of the City has, by virtue of office, the same qualifications and privileges as a person honoured with Freedom of the City.

RELATED DOCUMENTS:

N/A

REPEAL/AMENDS:

N/A

Past Recipients

	Name	Date Awarded
1.	Charles E. Salter (Alderman)	1940-JUN-24
2.	South Alberta Regiment	1941 APRIL
3.	George S. Pearson (M.L.A.)	1951-FEB-05
4.	Sir Denys Lawson (Lord Mayor of London)	1951-SEP-10
5.	John Barsby (Mayor)	1958-NOV-03
6.	Victor B. Harrison (Mayor)	1958-NOV-03
7.	George Muir (Mayor)	1958-NOV-03
8.	Honourable Earle C. Westwood (Mayor)	1958-NOV-03
9.	Harold Hackwood (City Clerk)	1960-JUN-27
10.	Peter Maffeo (Mayor)	1968-JAN-08
11.	The Canadian Scottish Regiment (Princess Mary's)	1974-OCT-05
12.	A. Rod Glen (Greater Nanaimo Water District Board, Chairman of City of Nanaimo Restructure Committee)	1978-NOV-23
13.	Harold Nicholson (City Clerk)	1980-NOV-14
14.	Thomas C. Douglas (M.P.)	1981-MAY-25
15.	Gertrude L. (Happy) Hall (Alderman)	1981-MAY-25
16.	Frank James Ney (Mayor)	1984-DEC-03
17.	R. G. (Bob) Rowledge (Director of Finance)	1988-MAY-11
18.	The Canadian Scottish Regiment	1990-MAY-20
19.	Margaret Strongitharm (Councillor)	1996-SEP-30
20.	HMCS Nanaimo	1997-MAR-03
21.	Donald Thomas Sale (St. John's Ambulance)	1997-OCT-01
22.	Chick Hee (Chuck) Wong	2002-AUG-19
23.	Douglas Earle Rispin	2003-SEP-29
24.	Ray Brookbank	2008-SEP-29
25.	Alex Ferguson	2008-SEP-29
26.	Ted Kelly	2008-SEP-29
27.	Ken Medland	2008-SEP-29
28.	Jim Moffatt	2008-SEP-29
29.	Gino Sedola	2008-SEP-29
30.	Alex Virostko	2008-SEP-29
31.	Muriel Mackay-Ross	2010-NOV-22
32.	Diana Johnstone	2015-FEB-16



City of Nanaimo HONOURS NOMINATION FORM

Confidential when completed.

Please indicate the Honour for which you are nominating this candidate.

[Note: See policies for a more detailed description of criteria.]

<input type="checkbox"/> Freedom of the City - to honour a lifetime of achievement	<input type="checkbox"/> Patron of the City <i>(individual)</i> - to honour exceptional deeds, activities, or selfless volunteerism	<input type="checkbox"/> Companion of the City <i>(group)</i> - to honour exceptional deeds, activities, or selfless volunteerism
---	---	---

CANDIDATE/NOMINEE		NOMINATOR
Mr./Mrs./Ms./Miss/Group/Organization: Full Name:		Mr./Mrs./Ms./Miss: Full Name:
Home Address:		Address:
Mailing Address (if applicable)		Mailing Address (if applicable)
City/Prov.		City/Prov.
Postal Code:		Postal Code:
Telephone:	Fax No:	
Business Address:		Telephone:
Postal Code:		Fax No:
Telephone:	Fax No:	E-Mail:
Profession/Occupation:		
Date of Birth:	Place of Birth:	Signature:
No. of Years Residing in Nanaimo:	Sex:	Date:

Important

Please provide the following information on a separate page or in a covering letter:

1. The reasons you are nominating this individual or group.
2. An up-to-date biographical sketch or a résumé of the nominee including:
 - professional activities/occupations with responsibilities and time frames;
 - dates of specific meritorious deeds or activities;
 - organizations/service clubs belonged to and dates of active participation in same; and,
 - all official honours/awards previously received by this individual or group.
3. Any other information that might assist Council in evaluating the nomination.

References

Persons who support this nomination (*accompanying letters of support are encouraged*).

1.	Mr./Mrs./Ms./Miss Name:	2.	Mr./Mrs./Ms./Miss: Name:	3.	Mr./Mrs./Ms./Miss: Name:
	Address:		Address:		Address:
	Postal Code:		Postal Code:		Postal Code:
	Telephone:		Telephone:		Telephone:

Please send the completed form and attachments to:

City of Nanaimo
Legislative Services Department
455 Wallace Street
Nanaimo BC V9R 5J6

For More Information

(250) 755-4405

Thank you for your nomination.