



<b>RCRS Secondary:</b>	GOV-02	<b>Effective Date:</b>	1984-AUG-20
<b>Policy Number:</b>	COU-027	<b>Amendment Date/s:</b>	
<b>Title:</b>	Encroachment Onto City-Owned Property	<b>Repeal Date:</b>	
<b>Department:</b>	Community Development	<b>Approval Date:</b>	1984-AUG-20

**PURPOSE:**

N/A

**DEFINITIONS:**

N/A

**SCOPE:**

N/A

**POLICY:**

Council endorsed the following policy with respect to encroachment of privately-owned buildings and structures onto City-owned property:

1. For each building or structural encroachment on the city-owned or controlled land or rights-of-way, in a commercial or industrial zoned area, the following per annum rates will be applied or will be levied:
 

For every encroachment of 9.2 square meters (100 sq. ft.) or less.	\$100.
For every encroachment of 9.3 Square meters (101 sq. ft.)	\$150.
For every encroachment exceeding 18.6 square meters (201 sq. ft.)	\$200.
  
2. For each building or structural encroachment of the City-owned or controlled lands or rights-of-way in a residentially zoned or occupied area, the following per annum rates will apply or be levied:
 

For every encroachment of 6.9 square metres (75 sq. ft.) or less	\$ 5.
For every encroachment of 7.0 square metres (76 sq. ft.) but not exceeding 9.2 square meters (100 sq. ft.)	\$10.
For every encroachment of 9.3 square meters (101 sq. ft.) but not exceeding 18.5 square meters (200 sq. ft.)	\$15.
For every encroachment exceeding 18.6 square meters (201 sq. ft.)	\$25.

For each advertising sign encroaching on City-owned or controlled lands or rights-of-way, the following per annum rates will apply or be levied:

For every encroachment of 4.6 square meters (50 sq. ft.) or less. \$ 50.

For every encroachment of 4.7 square meters (51 sq. ft.) but not exceeding 9.2 square meters (100 sq. ft.) \$ 75.

For every encroachment exceeding 9.3 square meters (101 sq. ft.) \$100.

3. EXEMPTIONS:

All canopies, awnings or decorative appurtenances, fixtures or structures added to any building or structure to enhance the appearance of same may be exempted completely from the payment of any annual rates or fees for such encroachments; provided always that the owner covenants and agrees that he will pay to the municipality the fee of \$1 upon execution of each and every encroachment.

4. SIGNING AUTHORITY - REVITALIZATION CANOPY ENCROACHMENTS

The Mayor and Clerk are granted blanket authority to endorse encroachment agreements for all canopies to be constructed in the downtown area under the City-funded Downtown Revitalization Canopy program.

**PROCESS:**

N/A

**RELATED DOCUMENTS:**

N/A

**REPEAL/AMENDS:**

N/A