

“IN CAMERA” AGENDA

SPECIAL COMMITTEE OF THE WHOLE MEETING TO DISCUSS CONFIDENTIAL MATTERS
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2014-JAN-30, IMMEDIATELY FOLLOWING
THE SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING

1. **INTRODUCTION OF LATE ITEMS:**
2. **ADOPTION OF AGENDA:**
3. **PRESENTATIONS:**
 - (a) Mr. Dave Marshall and Mr. C. Stewart Vinnels, Island Ferry Services Ltd., to present their proposal to establish a fast, passenger-only ferry service between downtown Nanaimo and downtown Vancouver.
4. **OTHER BUSINESS:**
5. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR KIPP
2014-JAN-20 to 2014-MAR-09



January 22, 2014

Mayor John Ruttan
City of Nanaimo
455 Wallace Street
Nanaimo, BC V9R 5J6

Re: INVITATION TO FAST FERRY WORKSHOP


Dear Mayor Ruttan,

I am writing to you to invite you, your Council colleagues, and select members of your Staff to a "fast-ferry workshop", the objectives of which are to fully outline our proposition and to refine the work done to date in such a way that it is likely to be supported and agreed when formally presented.

You are aware of the extent of Island Ferry Services Ltd. (Island Ferries) efforts to establish a fast, passenger-only ferry service between downtown Nanaimo and downtown Vancouver. This has been a challenging undertaking due, in no small part, to the level of equity required, the experiences of previous operators, and the challenges in defining a suitable site in Nanaimo from which to operate.

We have made considerable progress and, although it has been somewhat frustrating for all parties, we have enjoyed the support of your Staff in developing a lease and partnering agreement package that benefits both the City and Island Ferries.

We were recently requested to brief Council in open session, to conduct an E-Town Hall in order that Council could gauge the public views on our proposition, and to conduct an Open House for the general public. It was our long-standing preference *not* to "go public" until our final equity had been secured. However, we were advised that no further progress could be made without an open briefing to Council. Fortunately, the public response has been overwhelmingly supportive and, indeed, related events have likely facilitated the equity close.

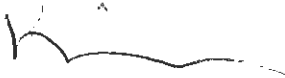
That said, the November 2013 briefing to Council was quite short and, because it was conducted in public, many of the financial elements of our business plan, of the proposed lease, and of the proposed Partnering Agreement between the City and Island Ferries were not presented. Of late, it has become apparent to us that Council may not be fully aware of our proposal in its entirety and the associated details.

It is for this reason I write. IFSL seeks to ensure that all parties are fully informed and on the same page. Our proposed workshop – which we also suggest be held in the near future – will allow for that information to be provided and to for IFSL to obtain feedback from Council and staff in a joint session.

In support of this request, please find attached the details of our requirements, copies of concept site plans, and detailed financial projections that, in turn, can be expected in the “expected” and “worst” case scenarios. I presume that Staff can provide you and your colleagues with copies of the draft lease and draft Partnering Agreement, should review of those documents be desired prior to the workshop.

I look forward to hearing from you at your earliest convenience,

Yours very truly,



C. Stewart Vinnels
President & CEO

Attachments:

1. Island Ferry Services Ltd. Proposal Summary
2. Financial Projections (pdf of Excel Worksheet)
3. Site Concept Plans

"IN CAMERA" MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING TO DISCUSS CONFIDENTIAL MATTERS
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2014-JAN-30 AT 11:17 A.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson (entered at 11:24 a.m.)
Councillor W. L. Bestwick
Councillor G. E. Greves
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Absent: Councillor M. D. Brennan

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
I. Howat, General Manager of Corporate Services
P. Cooper, Communications Manager
G. Ferrero, Director of Information Technology & Legislative Services
C. Jackson, Manager, Legislative Services
D. Smith, Recording Secretary

Other: B. Lingwood, Island Ferry Services Ltd.
D. Marshall, Island Ferry Services Ltd.
C. S. Vinnells, President & CEO, Island Ferry Services Ltd.

1. CALL THE "IN CAMERA" MEETING TO ORDER:

The "In Camera" Meeting was called to order at 11:17 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

Mr. Dave Marshall, Mr. Bob Lingwood and Mr. C. Stewart Vinnells, Island Ferry Services Ltd. entered the Board Room at 11:19 a.m.

3. PRESENTATIONS:

(a) Mr. Dave Marshall, Mr. Bob Lingwood and Mr. C. Stewart Vinnells, Island Ferry Services Ltd., presented their proposal to establish a fast, passenger-only ferry service between downtown Nanaimo and downtown Vancouver.

Councillor Anderson entered the Board Room at 11:24 a.m.

Councillor Anderson vacated the Board Room at 11:40 a.m.
Councillor Anderson returned to the Board Room at 11:41 a.m.

Councillor Bestwick vacated the Board Room at 12:14 p.m.
Councillor Bestwick returned to the Board Room at 12:15 p.m.

Councillor Kipp vacated the Board Room at 12:18 p.m.
Councillor Kipp returned to the Board Room at 12:20 p.m.

Mr. Marshall, Mr. Lingwood and Mr. Vinnells vacated the Board Room at 12:46 p.m.

It was moved and seconded that Council direct Staff to schedule a meeting between Council and the Nanaimo Port Authority Board to discuss mutual matters related to the proposal by Island Ferry Services Ltd. to operate a fast, passenger-only ferry service between downtown Nanaimo and downtown Vancouver. The motion carried unanimously.

4. ADJOURNMENT:

It was moved and seconded at 1:08 p.m. that the "In Camera" Meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

"IN CAMERA" MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING TO DISCUSS CONFIDENTIAL MATTERS
BOARD ROOM, SERVICE AND RESOURCE CENTRE, 411 DUNSMUIR STREET,
WEDNESDAY, 2014-MAR-12 AT 9:23 A.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson
Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. E. Greves
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Staff: E. C. Swabey, City Manager

1. CALL THE "IN CAMERA" MEETING TO ORDER:

The "In Camera" Meeting was called to order at 9:24 a.m.

2. ADMINISTRATION:

(a) 2014-2018 Financial Plan

Council and City Manager discussion regarding land and personnel.

3. ADJOURNMENT:

It was moved and seconded at 9:52 a.m. that the "In Camera" Meeting terminate.
The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

“IN CAMERA” AGENDA

SPECIAL COMMITTEE OF THE WHOLE MEETING TO DISCUSS CONFIDENTIAL MATTERS
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2014-MAR-20, IMMEDIATELY FOLLOWING
THE SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING

1. **INTRODUCTION OF LATE ITEMS:**

2. **ADOPTION OF AGENDA:**

3. **PRESENTATION:**

4. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR JOHNSTONE
2014-MAR-10 to 2014-APR-27

"IN CAMERA" MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING TO DISCUSS CONFIDENTIAL MATTERS
BOARD ROOM, SERVICE AND RESOURCE CENTRE, 411 DUNSMUIR STREET,
THURSDAY, 2014-MAR-20, AT 2:32 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson
Councillor M. D. Brennan
Councillor G. E. Greves (vacated at 3:41 p.m.)
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay (vacated at 3:26 p.m.)
Councillor J. F. K. Pattje

Absent: Councillor W. L. Bestwick

Other: Mr. Ray Young, City Solicitor, Young Anderson

Staff: E. C. Swabey, City Manager (vacated at 3:37 p.m.)
T. M. Hickey, General Manager of Community Services
I. Howat, General Manager of Corporate Services
T. L. Hartley, Director of Human Resources & Organizational Planning
G. Ferrero, Director of Information Technology & Legislative Services
P. Cooper, Communications Manager
C. Jackson, Manager of Legislative Services
D. Smith, Recording Secretary

1. CALL THE "IN CAMERA" MEETING TO ORDER:

The "In Camera" Meeting was called to order at 2:32 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. PRESENTATION:

- (a) Mr. Ray Young, City Solicitor, Young Anderson, facilitated Council discussion and provided legal advice regarding

Councillor Brennan vacated the Board Room at 2:54 p.m.
Councillor Brennan returned to the Board Room at 2:55 p.m.

Councillor Greves vacated the Board Room at 3:15 p.m.
Councillor Greves returned to the Board Room at 3:17 p.m.

Councillor Kipp vacated the Board Room at 3:24 p.m.
Councillor Kipp returned to the Board Room at 3:26 p.m.

Councillor McKay vacated the Board Room at 3:26 p.m.

Councillor Greves vacated the Board Room at 3:41 p.m.

4. ADJOURNMENT:

It was moved and seconded at 3:45 p.m. that the "In Camera" Meeting terminate.
The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER