

CITY OF NANAIMO
THE HARBOUR CITY
HUMAN RESOURCES

PERMANENT FULL-TIME
MANAGER, SUPPLY CHAIN MANAGEMENT
(Competition 26-131)

Position Overview

The City of Nanaimo is seeking a permanent full-time Manager, Supply Chain Management. Reporting to the Director, Finance, the Manager, Supply Chain Management leads and oversees the City's supply chain function, ensuring the effective, compliant, and value driven acquisition of goods and services in support of municipal objectives. The role provides leadership to the Supply Chain Management team and strategic advice on procurement, inventory and warehousing, contract management and asset disposal matters across the organization. The Manager, Supply Chain Management promotes procurement best practices, continuous improvement, operational efficiency, effective risk management and strong relationships with internal stakeholders, suppliers and external partners.

The Manager, Supply Chain Management exercises considerable independent action and judgment in their daily work, specifically in the areas of procurement, inventory control, and asset disposal. Performance is evaluated in terms of achieving departmental objectives, and in the quality of service provided to users.

Qualifications

Applicants must have a bachelor's degree in Supply Chain Management, Business Administration, Commerce, or related discipline from a recognized educational institution and professional certification from a recognized Supply Chain Institution. A minimum of five years' progressively responsible related experience, including management or supervisory experience, preferably in a municipal or public-sector procurement and warehousing environment is required. An equivalent combination of education, training and experience may be considered. Possession of a valid Class 5 BC Driver's Licence is required.

Additional Information

This is a permanent full-time exempt position offering 35 hours of work per week, with the salary range of $142,276.91 to $151,358.42 as well as a competitive benefits package. Shortlisted applicants may be required to undergo a criminal record check and/or a verification of their education credentials.

To apply for this opportunity, please submit a resume and cover letter (.docx or PDF file format) to employment.opportunities@nanaimo.ca referencing the specific competition 26-131 by the application deadline. For detailed information on this position and for more information on our community, please visit our website at https://www.nanaimo.ca.

The City of Nanaimo is an inclusive employer that values diversity and invites applications from all qualified individuals who are legally entitled to work in Canada. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If you are shortlisted for the role and need an accommodation within the hiring process, we would be pleased to discuss how best to accommodate your needs.

Discover What's Possible

The City of Nanaimo is one of the fastest growing, livable urban hubs on Vancouver Island. Situated between the mountains and the ocean on the east coast of Vancouver Island, Nanaimo is a short ferry trip away from Vancouver and a gateway to the Gulf Islands. Nanaimo is home to Vancouver Island University and is rich in parks, recreational, cultural and social amenities.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as remote work programs and vacation credit for municipal service.

Posting Date
Tuesday, November 3, 2026

Application Deadline
Tuesday, November 24, 2026
4:30 p.m.

Contact Information
Human Resources
City of Nanaimo
2nd Floor, 455 Wallace Street
Nanaimo, BC V9R 5J6
Phone: (250) 755-4406