



PERMANENT FULL-TIME BUILDING OFFICIAL

(Competition 25-83)

Position Overview

The City of Nanaimo is seeking a permanent full-time Building Official. Under the general direction of the Supervisor, Building Inspections, the Building Official reviews and processes building permit applications, ensuring that the design of proposed construction meets the requirements of applicable regulations. They inspect ongoing construction for compliance with relevant regulations and take action necessary to ensure all deficiencies and/or infractions are corrected.

Qualifications

Applicants must have an Interprovincial Trades Qualification in Carpentry or Plumbing or a diploma from a recognized technical institute in Building Technology and 2 years building design and construction experience. Applicants must possess a valid Class 5 Driver's Licence, a satisfactory Criminal Record Check, and one of the following:

- Level 1 Building Official – Successful completion of the Building Officials Association of BC (BOABC) Level 1 building specialization exam or successful completion of the Level 1 plumbing specialization exam.
- Level 2 Building Official – BOABC Level 2 building certification and Level 1 plumbing certification.
- Level 3 Building Official – BOABC Level 3 building certification and Level 2 plumbing certification.

Additional Information

This is a CUPE bargaining unit position subject to Article 1(d) – Probationary Period as set out in the Union Collective Agreement. Based on a 35-hour work week, the rate of pay is based on level of certification:

Level 1 Building Official – \$45.56 - \$47.96 per hour

Level 2 Building Official – \$48.58 - \$51.14 per hour

Level 3 Building Official – \$51.96 - \$54.70 per hour

(Jan 2025 Rates)

Shortlisted applicants may be required to undergo a criminal record check and/or a verification of their education credentials. To apply for this opportunity, please submit a resume and cover letter (.docx or PDF file format) to employment.opportunities@nanaimo.ca referencing the specific competition 25-83 by the application deadline. For detailed information on this position and for more information on our community, please visit our website at <https://www.nanaimo.ca>.

The City of Nanaimo is an inclusive employer that values diversity and invites applications from all qualified individuals who are legally entitled to work in Canada. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If shortlisted for the role and need an accommodation within the hiring process, we would be pleased to discuss how best to accommodate your needs.

Discover What's Possible

The City of Nanaimo is one of the fastest growing, livable urban hubs on Vancouver Island. Situated between the mountains and the ocean on the east coast of Vancouver Island, Nanaimo is a short ferry trip away from Vancouver and a gateway to the Gulf Islands. Nanaimo is home to Vancouver Island University and is rich in parks, recreational, cultural and social amenities.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as social and wellness activities. Depending on the position, we also offer flexible work opportunities, alternative work schedules and remote work programs.

Posting Date

Monday, June 9, 2025

Application Deadline

Open until filled

Contact Information

Human Resources

City of Nanaimo

2nd Floor, 455 Wallace Street

Nanaimo, BC V9R 5J6

Phone: (250) 755-4406