

Excerpt from *Community Charter*

Parcel tax roll review panel

204 (1) Before a parcel tax is imposed for the first time, a parcel tax roll review panel must consider any complaints respecting the parcel tax roll and must authenticate the roll in accordance with this Division.

(2) For the purposes of this Division, the council must

- (a) appoint at least 3 persons as the members of the parcel tax roll review panel,
- (b) establish the time and place for the sitting of the panel, and
- (c) have advance notice of the time and place published in accordance with section 94 [*public notice*].

(3) At least 14 days before the date set for the sitting of the parcel tax roll review panel, the collector must mail to the owner of every parcel of land that is to be taxed a notice stating

- (a) the service in relation to which the parcel tax is to be imposed,
- (b) the taxable area or the taxable frontage, if applicable,
- (c) the time and place of the first sitting of the review panel, and
- (d) that the parcel tax roll is available for inspection at the municipal hall during its regular office hours.

PARCEL TAX ROLL REVIEW PANEL

Chair: Mayor Bill McKay
Staff Liaison: Diane Hiscock, Manager, Revenue Services
250-755-4413 / diane.hiscock@nanaimo.ca

Name / Appointment Type	Appointed	Term Expires
Mayor Bill McKay	2015-MAR-16	2015-DEC-31
Councillor Wendy Pratt	2015-MAR-16	2015-DEC-31
Councillor Ian Thorpe	2015-MAR-16	2015-DEC-31