



SECURITY CHECK FEE GRANTS

Each year, Nanaimo City Council sets aside funding for the reimbursement of security check fees incurred by eligible community organizations. This money is available to those community organizations that must have security checks carried out by the R.C.M.P. on employees and/or volunteers.

The criteria set for awarding this grant include the following:

- must be able to identify services provided to residents of Nanaimo;
- non-profit organization;
- sound financial and administrative management;
- must conform to all City of Nanaimo bylaws and policies.

When completing this form, please provide all the information requested. There is a \$500 per year maximum on this grant. Applications for this category are considered throughout the calendar year.

If you require further information about applying for reimbursement of the cost of security checks, please contact Barbara Wardill in the City's Finance Department at 250-755-4413.

“Freedom of Information and Protection of Privacy Act (FOIPPA) Information collected on this form is done so under the general authority of the Community Charter and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose.”



CITY OF NANAIMO APPLICATION FOR SECURITY CHECK GRANT

Office Use

ORGANIZATION:	DATE:	
ADDRESS:	PRESIDENT:	
	SENIOR STAFF MEMBER:	
	POSITION:	
FAX:	CONTACT:	
EMAIL:	TELEPHONE:	
OVERVIEW OF YOUR ORGANIZATION'S PROGRAMS AND SERVICES OFFERED IN THE COMMUNITY:		
GEOGRAPHIC AREA SERVED BY THE ORGANIZATION:		
NO. OF FULL TIME STAFF:	NO. OF PART TIME STAFF:	
NO. OF COMMUNITY VOLUNTEERS:	NO. OF VOLUNTEER HOURS PER YEAR:	
NO. OF MEMBERS:	MEMBERSHIP FEE:	
CLIENTS SERVED, LAST YEAR:	CLIENTS SERVED, THIS YEAR (PROJECTED):	
B.C. SOCIETY ACT REG. NO.:		
CURRENT BUDGET:		
INCOME:	EXPENSE:	
TOTAL GRANT REQUESTED:		
NUMBER OF SECURITY CHECKS CARRIED OUT IN THE CURRENT CALENDAR YEAR? (PLEASE ATTACH ORIGINAL RECEIPTS)		
SIGNATURE:	TITLE/POSITION:	DATE: