



Nanaimo Youth Resilience Grant

Frequently Asked Questions

Who can apply for this funding?

Organizations requesting funding will be established non-profit organizations, public sector entities or government bodies that have experience working with youth.

How long is the funding for?

Funding is available between October 1, 2023, and March 31, 2026.

Will these programs be funded beyond March 2026?

No, Public Safety Canada has allocated Building Safer Communities Funding until the end of March 2026. Successful program applications will include a sustainability plan to ensure programs continue after the funding expires.

Can I apply if my organization is located outside the City of Nanaimo boundaries? What if I have locations in multiple places (including at least one in City of Nanaimo)?

Organizations located outside of the City of Nanaimo or Snuneymuxw First Nation reserve lands can apply, however funds must only be used for programs delivered within the boundaries of the City of Nanaimo and Snuneymuxw First Nation.

What is the timeline for the submission and evaluation process?

Applications must be submitted by **12 pm, Monday, August 14, 2023**. Programs must start during the Fall/Winter of 2023.

Applications received after this date will only be considered if there are unused funds. Late requests may be considered in exceptional or unforeseen circumstances. Applications will be received and reviewed by the Steering Committee and City of Nanaimo, and recommendations will be forwarded to Nanaimo City Council for consideration of approval. Applicants will receive written notification of Council's decision by the end of September, 2023. See the *Grant Guidelines & Criteria* document for more information.

How do I apply for the grant?

Please fill out the Nanaimo Youth Resilience grant application form (.PDF) and separate budget Excel template (.xlsx). You can send the completed forms to:

Email: socialplanning@nanaimo.ca

Mail: c/o Community Planning

City of Nanaimo
455 Wallace Street, Nanaimo, BC, V9R 5J6

In Person: c/o Community Planning
City of Nanaimo Service & Resource Centre
411 Dunsmuir Street, Nanaimo, BC

If you have any questions about the application process, **an online information session will be held on Wednesday, July 12 at 11 am.** To receive a link to the information session, please email socialplanning@nanaimo.ca.

Can my organization offer programs in the Safe Youth Gathering Spaces?

Yes, proposals for programs in a safe youth gathering space are encouraged. The City of Nanaimo is working to identify two locations for safe youth gathering spaces and programs will be needed to support youth in those spaces.

Can I apply for funds for more than one program?

Yes, you can apply for more than one eligible program. If you are applying for more than one program a separate grant application is required for each program.

What are eligible expenses?

- Salaries, wages, and benefits for temporary professional, clerical, technical and administrative services, and stipends (including expenses for international staff);
- Professional and consultant costs, not limited to audit and evaluation expenses and professional fees related to the preparation of financial statements;
- Recruitment and Training Costs (e.g. courses, workshops, etc.);
- Costs associated to conferences, including conference room, virtual conferences and associated equipment rentals;
- Reasonable Travel, accommodations, and related expenses in accordance with *National Joint Council Guidelines* as well as bus tickets, tokens, and other reasonable participant related transportation reimbursements;
- Rent, normal utilities such as electricity, heat, water and telephone, and maintenance of offices and other buildings where the expenses are directly related to the development and implementation of the project;
- Office equipment, supplies, and materials, including computers, printers/scanners, and communications equipment and associated costs;
- Minor renovations to the facility where the interventions are taking place (principally required to enhance security or to ensure program fidelity), where deemed essential for the success of the project. Minor renovations are defined as \$10,000 in total or less, over the course of the project;
- Translation and simultaneous interpretation costs;

- Meals and/or refreshments for participants in activities and workshops directly related to the project;
- Honoraria, defined as time-limited remuneration for a volunteer service or participation in project delivery that is consistent with, and essential to the attainment of, the project’s objectives. This can include, but is not limited to, volunteer services and guest speakers; but cannot be provided for individuals whose participation in a project is already being compensated (e.g., by their employer) or is being accrued as part of an in-kind contribution;
- Culturally appropriate expenditures including gifts (for a maximum of \$100), community feasts, ceremonies and ceremonial meals, gatherings, and circles in accordance with National Joint Council guidelines.

What are ineligible expenses?

- Goods and services that are normally provided by the service agency;
- Regular or ongoing police services;
- Core or ongoing operating expenses;
- Hospitality, that does not meet the eligible expense criteria;
- Interest charges or costs of borrowing; and
- Amortization costs.

How will the grant applications be evaluated?

Applications are evaluated by the City of Nanaimo and Steering Committee members. Applications will be evaluated by the criteria listed in the *Grant Guidelines and Criteria* document and will be weighted as follows:

- **Relevance (25%)** – Does the program reflect the focus areas in the NYRS and work to address the identified risk factors?
- **Accessible and Equitable (25%)** – Does the program incorporate most of the criteria identified to ensure that children and youth at risk can access programming?
- **Impact (20%)** – What difference will the program make for the intended audience?
- **Efficiency (10%)** – How well are resources utilized.
- **Sustainability (10%)** – Will the benefits for the programs last beyond the funding cycle?

How will the funding be distributed?

The estimated distribution of available funds is listed below:

| | Focus Area | Steering Committee Rating 'Impact – Effort' | Proposed % of BSC Program Funds |
|----|--|--|------------------------------------|
| 1. | Safe Youth Gathering Spaces | High Impact – High Effort | 30% |
| 2. | Youth Outreach | High Impact – High Effort | 25% |
| 3. | Connecting Youth to Land and Water Through Snawaylth | High Impact – Medium Effort | 15% |
| 4. | Youth Mentoring Program | High Impact – Medium Effort | 10% |
| 5. | Enhancing Existing Programs | High Impact – High Effort | 15% |
| 6. | Media & Communications | High Impact – Low Effort | 5% |

Can this funding be used toward existing programs?

This funding cannot be used to fund existing programs. The funding can be used to add notable enhancements to existing programs. Existing programs could be enhanced by adding some of the following elements:

- Sports and recreation;
- Connecting urban Indigenous youth to culture, Elders and the land;
- Educational, health and wellness programming;
- Youth mentorship;
- Life skills and socio-emotional learning;
- Inclusion of youth and their family members in provision of food, treatment and other services;
- Food security measures, including gardening, to connect with the land and Indigenous culture;
- Opportunities for youth to foster a sense of belonging, value, and connectedness with the community through reciprocity through volunteering.

How are youth defined for the purposes of the Grant?

Programs should be targeted for youth aged 11-25.

What will be the reporting requirements if our organization were to receive this funding?

Successful organizations who receive funding will need to provide the City of Nanaimo necessary information to meet Public Safety Canada's requirements on a quarterly basis. This will include, but is not limited to, program activity summaries, quantitative and qualitative data on program indicators and measures, the Building Safer Communities Fund general ledger reporting including the appropriate back up receipts, and other information as requested by the City of Nanaimo. These details will be outlined in service agreements between successful organizations and the City of Nanaimo.