



# City of Nanaimo Sustainability Section

## Community Watershed Restoration Grant Application Form (2023)

This is an application for the City of Nanaimo's Community Watershed Restoration Grant. Before completing the application form, please refer to the ***Community Watershed Grant Guidelines & Criteria***.

### How to Submit your Application

Submit completed application packages **by 4:00 pm on Monday, March 27, 2023**

- **By Email:** [sustainability@nanaimo.ca](mailto:sustainability@nanaimo.ca)
- **By Mail:** c/o Sustainability, City of Nanaimo 455 Wallace Street, Nanaimo BC V9R5J6
- **In Person:** c/o Community Planning, City of Nanaimo Service & Resource Centre, 411 Dunsmuir Street, Nanaimo BC

NOTE: Late applications will not be reviewed.

For more information, please contact Sustainability at  
250-755-4491 or [sustainability@nanaimo.ca](mailto:sustainability@nanaimo.ca)

**Community Watershed Restoration Grant  
Application Form(2023)- Intake 2****Grant Request Details**

Year: \_\_\_\_\_ Applicant: \_\_\_\_\_

Grant Amount Requested: \$ \_\_\_\_\_ Project Name: \_\_\_\_\_

**Project Focus**

Please indicate which of the following strategic priorities your project addresses:

- ☐ Watershed Protection
- ☐ Urban Tree Canopy, Natural Areas and Greenways
- ☐ Climate Adaptation

**Organization Details**

Legal Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

City: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_ Email: \_\_\_\_\_

**Project Information**

**Please state the project name/title and provide a brief summary in the following space. This information may be used in public communications and on the City's website (150 words maximum).**

Does your activity take place in Nanaimo?

- ☐ Yes  
☐ No

Have we funded this project before?

- ☐ Yes - Year: \_\_\_\_\_  
☐ No

## Community Watershed Restoration Grant Application Form(2023)- Intake 2

In the following box, please describe in detail the project/program for which grant funding is being sought. Be sure to provide information on all aspects of its operation including: timelines, location, zoning, staffing, target market, potential programming, and community partnerships. Please provide information on the scalability of your project in case we are unable to grant you the full amount requested.

Do you have landowner (includes City and other government land) permission for the proposed activities? Yes \_\_\_ No \_\_\_ Not applicable to my project \_\_\_

Do you have the support from local First Nation(s) (Snuneymuxw or Snaw-Naw-as) on whose traditional territory your project is proposed for? Yes \_\_\_ (attach any letters of support) No \_\_\_ (we have started conversations, but don't have formal support yet) No \_\_\_ (we have not been in contact with the First Nations)

### Budget

Attach the following information:

- ☐ A detailed budget of the proposed project, outlining all revenues including sources and expenditures, using the attached form

# Community Watershed Restoration Grant Application Form (2023) – Intake 2

Does your organization already receive (or have you applied) for other sources of City of Nanaimo funding?

☐ Yes

☐ No

☐ Pending Application: Grant Type: \_\_\_\_\_ Amount Requested: \$ \_\_\_\_\_

*If yes, please specify the source(s) (grant types) and dollar amount(s) (attach additional sheets if required):*

Grant Type: \_\_\_\_\_ Amount Granted: \$ \_\_\_\_\_

Grant Type: \_\_\_\_\_ Amount Granted: \$ \_\_\_\_\_

## Signature and Declarations

I hereby certify that the information included with this application is complete, and is true and correct to the best of my knowledge, and that I have been authorized by the Board of Directors to make this declaration and to submit this application on behalf of the above named organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

I hereby declare that if our organization is successful in obtaining a City of Nanaimo Community Watershed Restoration Grant that we give the City of Nanaimo (or third party appointed by the City) the right to review the project/program for which the grant was obtained to ascertain whether grant monies received were used for the stated purpose(s) set out in this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

*Freedom of Information and Protection of Privacy Act Statement:* Information collected on this form, or provided with this form, is collected under the general authority of the *Community Charter* and the *Freedom of Information and Protection of Privacy Act*, and is protected in accordance with the Act. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. For further information regarding the collection, use, or disclosure of personal information by the City of Nanaimo, please contact the Legislative Services Department at 250-755-4405.

## COMMUNITY WATERSHED RESTORATION GRANT

### PROJECT BUDGET:

**PROJECT REVENUE** (Please provide detailed revenue projections and indicate any revenue sources that have been confirmed)

FUNDING SOURCES	Amount \$	Confirmed (Yes/No)
Community Watershed Restoration Grant Amount Requested	\$	
Other Grant Sources (please list all other grants received or presently being pursued for this project)		
	\$	
	\$	
	\$	
Total Grant Amounts	\$	
Project/Program Revenue (if any)		
	\$	
	\$	
Total Project/Program Revenue	\$	
Other Revenue Sources (e.g. Donations/Services in Kind)		
	\$	
	\$	
	\$	
Total Other Revenue	\$	
TOTAL ALL REVENUE	\$	

### PROJECT EXPENSES

Expense Item:	Amount \$	Expenses City Funding Applied To
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL ALL EXPENSES	\$	