

RECIPROCITY Operational Guideline #5916

References:	Pro Board Criteria: PA2, PA3	
Revised:	APRIL 26, 2021	Page 1 of 1

1.0 GENERAL INFORMATION

- 1.1. **PURPOSE:** To provide a written, formal policy for applying reciprocity for accredited programs and certification from other jurisdictions, provinces, states or countries.
- 1.2. RESPONSIBILITY: It is the responsibility of Academy to be familiar with this guideline to ensure candidates are granted reciprocity for certificates bearing the Pro Board or IFSAC logo. It is the responsibility of the Academy Director to ensure that registrars are given the proper training to recognize authentic Pro Board and IFSAC certificates and what action to take to verify the certificates.

2.0 PROCEDURES

- 2.1. The Academy has agreed to grant reciprocity to any candidate producing a certificate(s) bearing an authentic Pro Board and/or IFSAC logo.
- 2.2. Copies of the candidate's Pro Board and/or IFSAC logo will be recorded and maintained in the candidate's student file.

Tim Doyle Academy Director

April 26, 2021

Date