

References:	PRO BOARD CRITERIA: PA2, PA3	
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1.0 GENERAL INFORMATION

- 1.1. **PURPOSE:** To provide a written, formal policy for applying reciprocity for accredited programs and certification from other jurisdictions, provinces, states or countries.
- 1.2. **RESPONSIBILITY:** It is the responsibility of Academy to be familiar with this guideline to ensure candidates are granted reciprocity for certificates bearing the Pro Board or IFSAC certificate. It is the responsibility of the Academy Director to ensure that registrars are given the proper training to recognize authentic Pro Board and IFSAC certificates and what action to take to verify the certificates.

2.0 PROCEDURES

- 2.1. The Academy has agreed to grant reciprocity to any candidate producing a certificate(s) bearing an authentic Pro Board and/or IFSAC certificate.
- 2.2. Copies of the candidate's Pro Board and/or IFSAC certificate will be recorded and maintained in the candidate's student file.



Karen Fry
Academy Director

December 22, 2017

Date