



SECONDARY SUITE DECLARATION FORM

***Secondary suite charges will be stopped only if the suite will not be rented in the future.
Please take this into consideration before filling out this application. Thank you!***

I/We own the residence at _____
(Property address)

And do solemnly declare that:

1. The above noted property contains a Secondary Suite as defined in *City of Nanaimo Zoning Bylaw No. 4500*¹: Yes No

2. The secondary suite is currently vacant: Yes No

Please explain: _____

3. I do not intend to rent the secondary suite in the future.

4. I am aware that my garbage carts will be exchanged for the standard set for single family homes.

AND I MAKE THIS SOLEMN DECLARATION CONSCIENTIOUSLY BELIEVING IT TO BE TRUE, AND KNOWING THAT IT IS OF THE SAME FORCE AND EFFECT AS IF MADE UNDER OATH AND BY VIRTUE OF THE "CANADA EVIDENCE ACT".

Name of Registered Owner -- please print

Signature

Telephone Number

Date

This application is subject to approval by Management. If warranted, any applicable changes will appear on a future Statement of User Rates. Please note: Charges are not retroactive and no refunds will be given.

¹ "SECONDARY SUITE" - means one or more habitable rooms, but not more than two bedrooms and one cooking facility, constituting a self-contained unit with a separate entrance, but which is clearly subordinate to the principal dwelling, for the residential accommodation of: one or more individuals who are related through marriage or common law, blood relationship, legal adoption, or legal guardianship; or a group of not more than two unrelated persons." (Zoning Bylaw No. 4500; 2019-Jan-07)