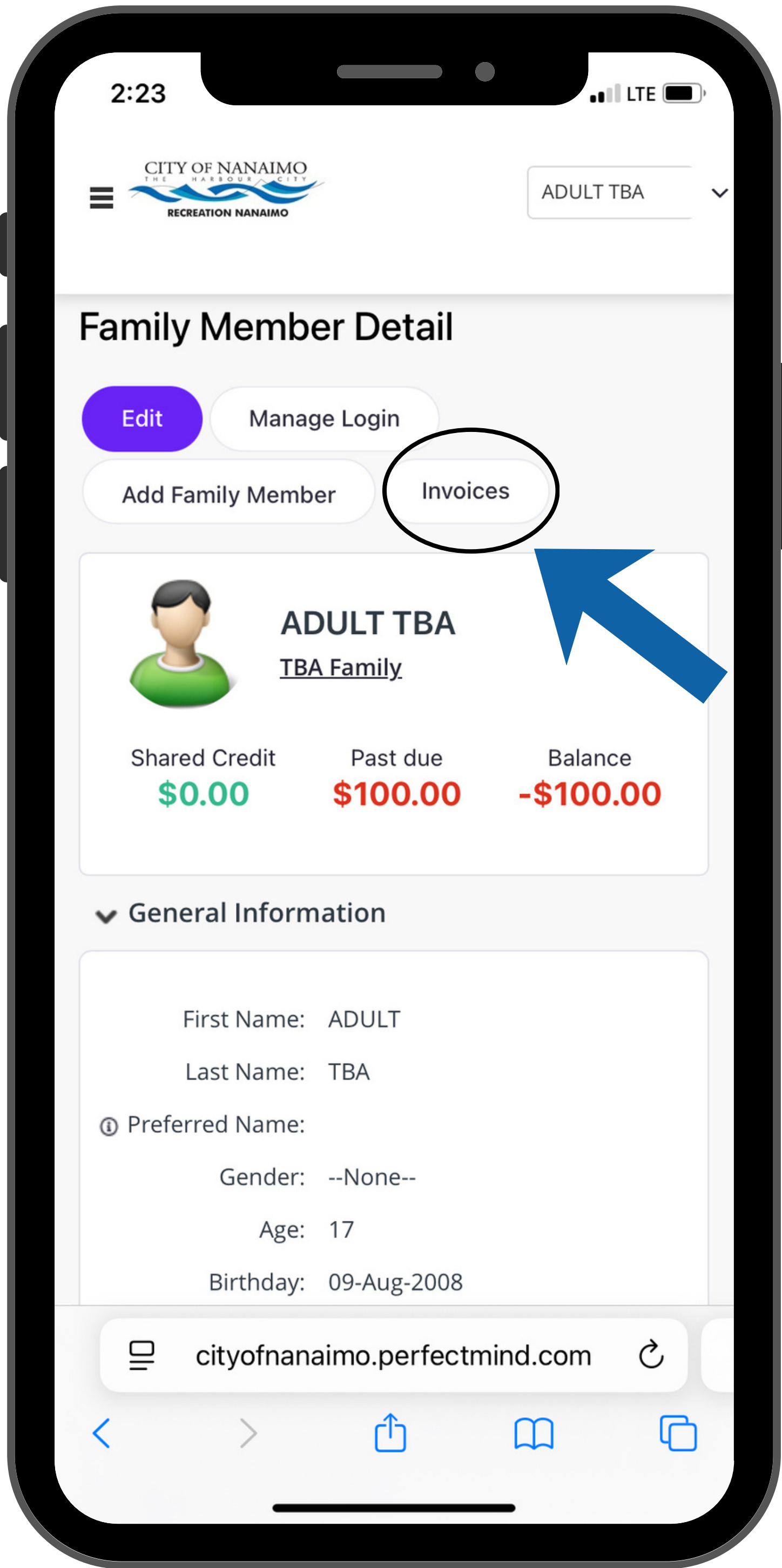
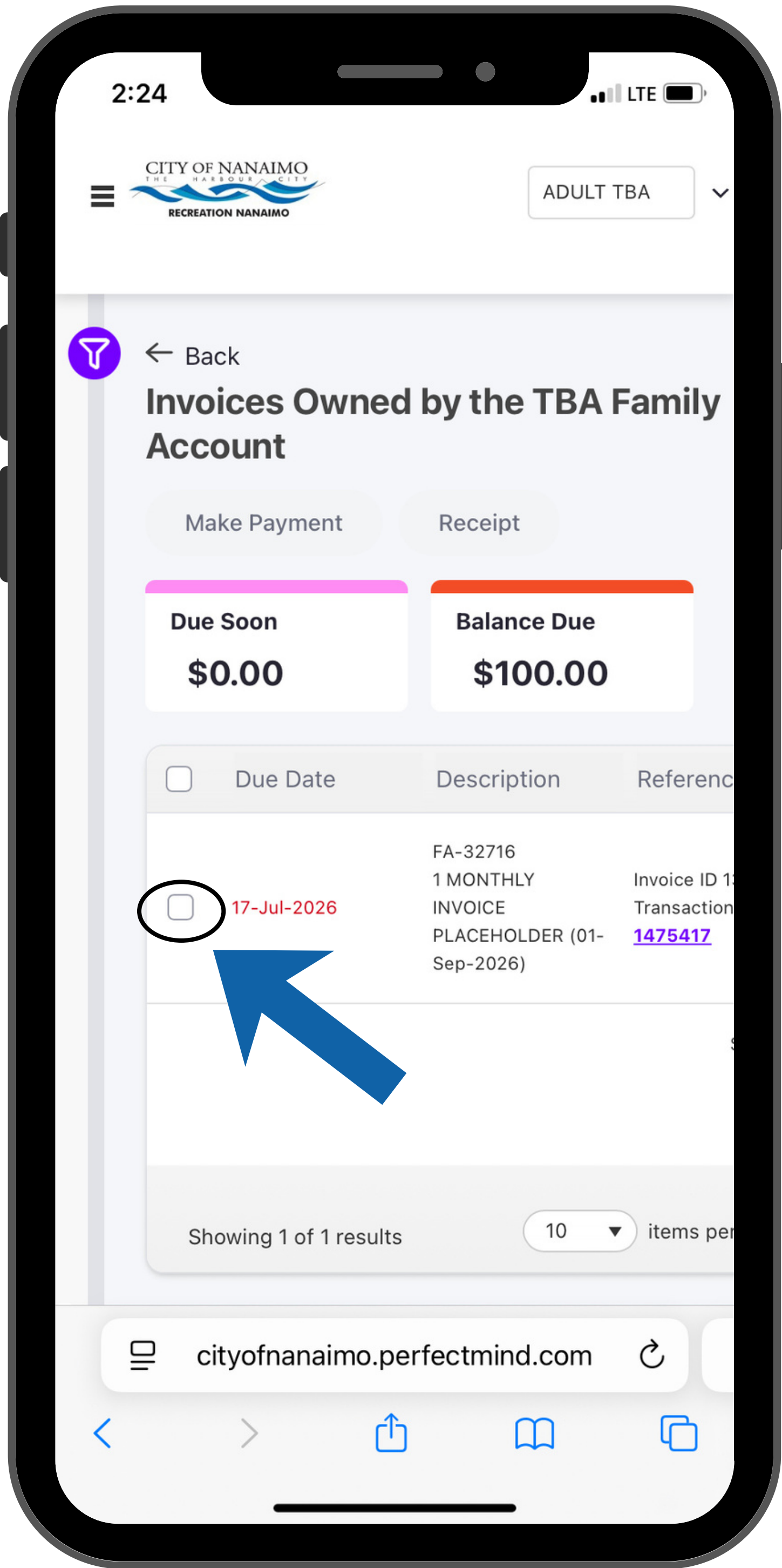


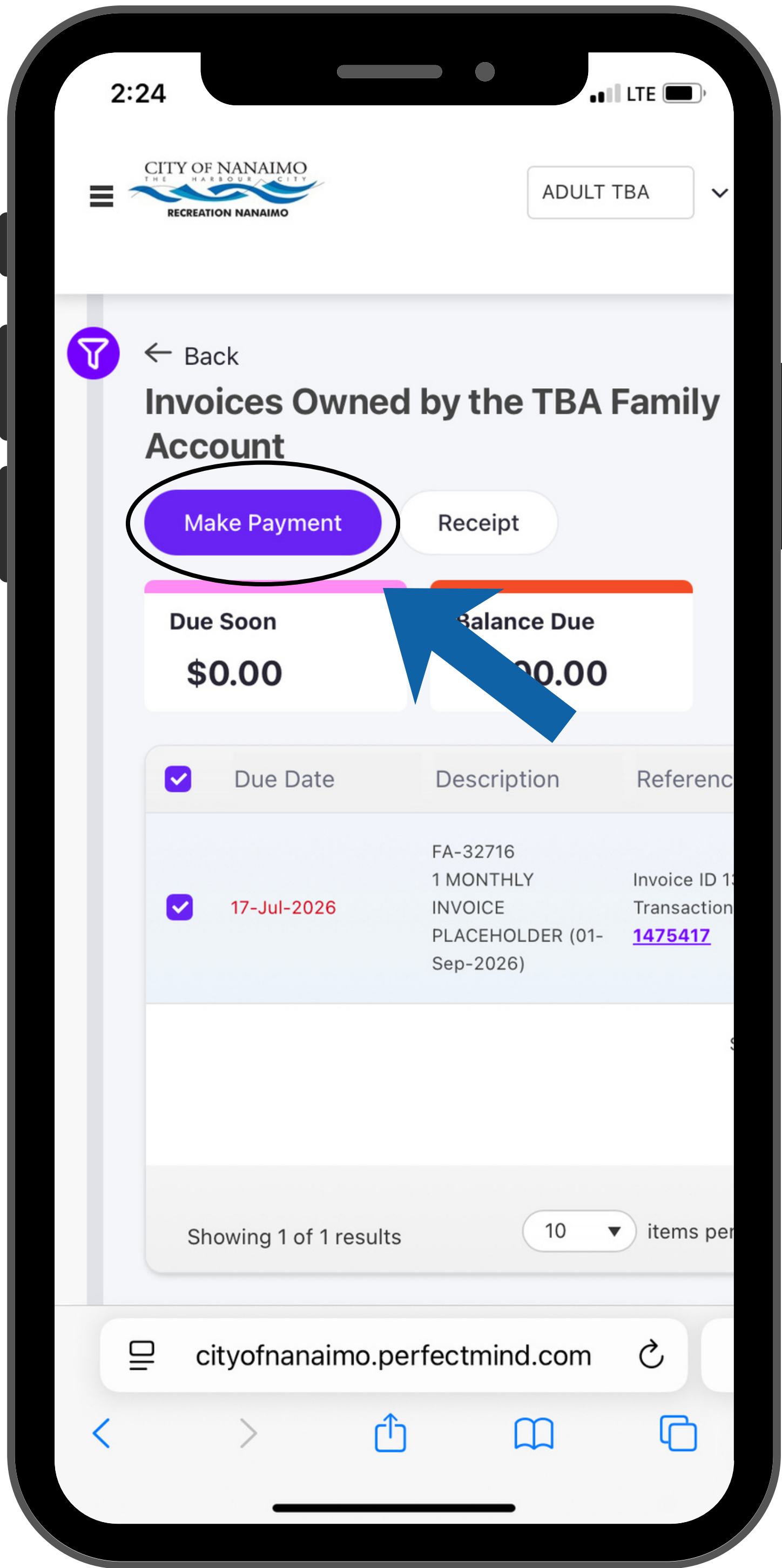
STEP 1: Click the **invoices** button on the home page of your Xplor account



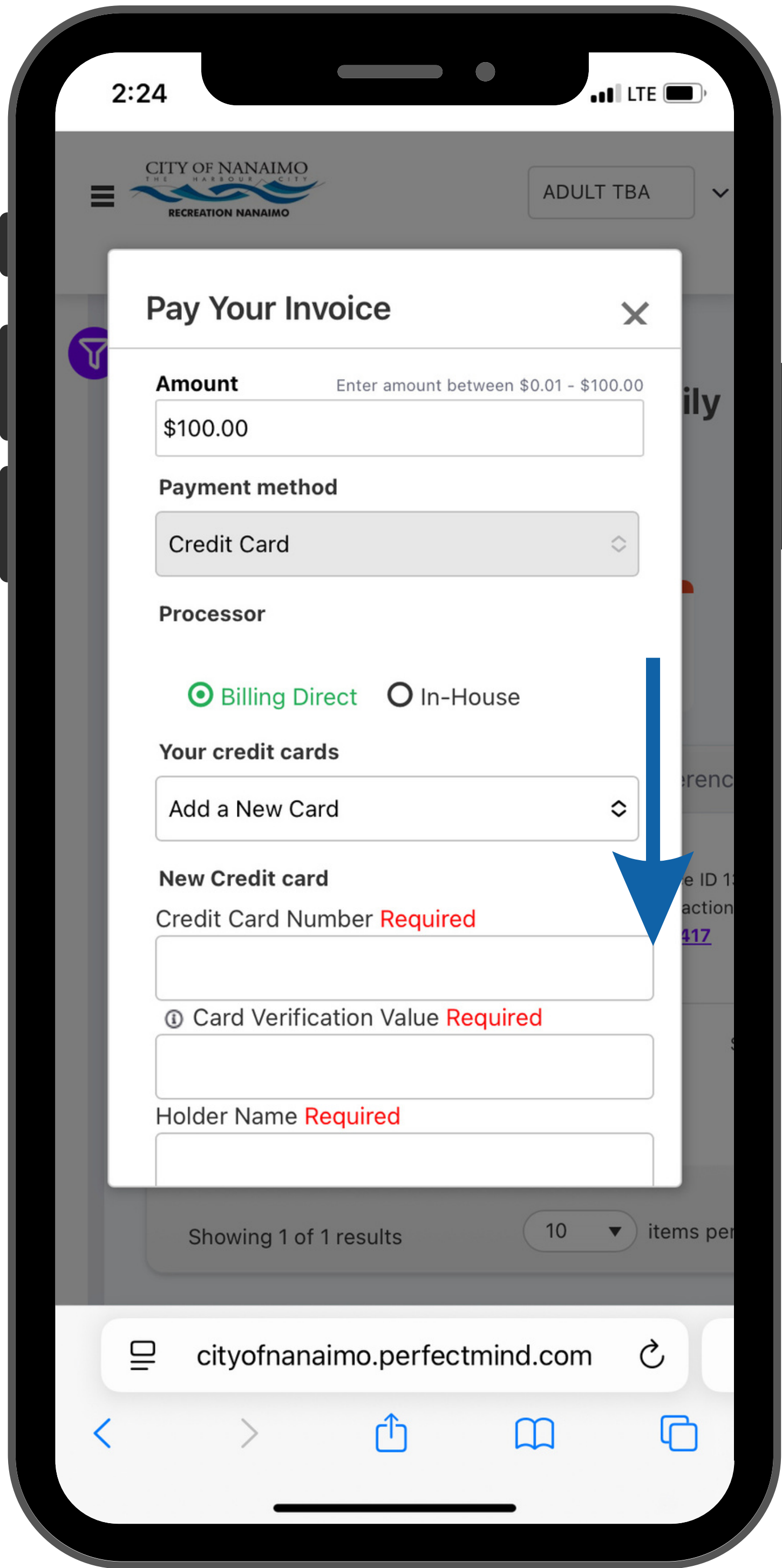
STEP 2: Put a check box on the invoice(s) that are to be paid



STEP 3: Select the “**Make Payment**” button

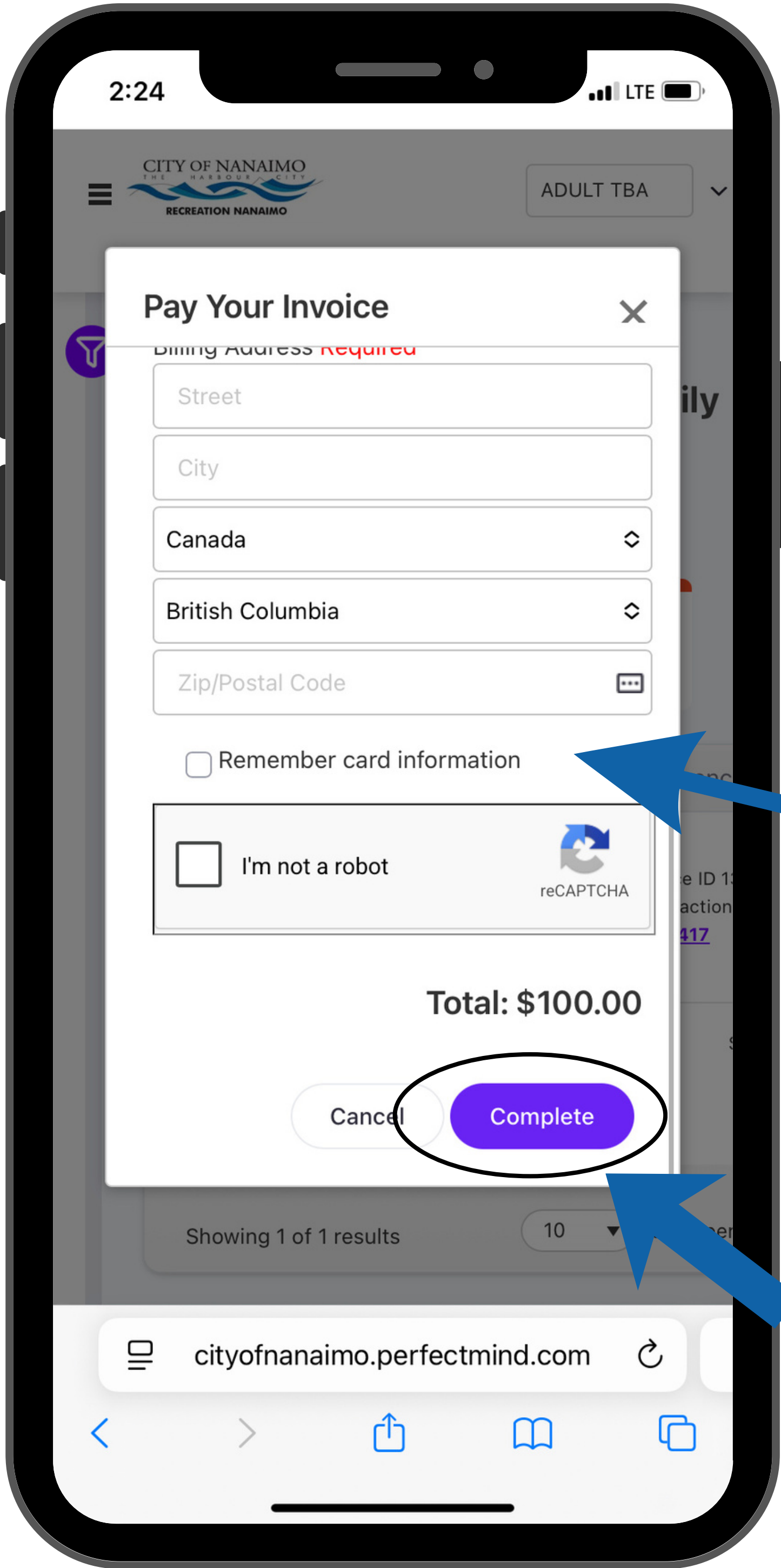


STEP 4: Select a valid payment method, or add a new payment method to your account that you would like to charge the invoice to



Scroll down to complete payment

STEP 5: Complete the payment, save your card on file to make future payments easier



To make future payments easier, check this box to save your card information