

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request- March 2025	City Staff Notes
North Slope District					
Dover Community Association					
1	The Parks, Recreation, and Culture Division to work with the Dover Community Association to identify opportunities for two new parks in the southwest corner of the Dover Planning Area.	C4.9.2.	C4.9.1. Ongoing "Maintain a Land Acquisition Strategy to identify desirable locations for future parks, trails and nature areas, recreation, culture and heritage sites.	In progress	Opportunities for new parks will be considered through the Woodgrove Area Plan Project. More information about the Woodgrove Area Plan project can be found here . Also, following a meeting with Parks, Recreation and Culture Staff in September 2023, the association submitted a report outlining desired park improvements. Several items were addressed through routine park maintenance in 2024. The association submitted an updated park report in November 2024, which will be reviewed by Staff.
2	As part of the Woodgrove Area Assessment, work with the Dover Community Association to examine and address traffic issues (volume, control, noise, calming at the following intersections: Hammond Bay/Applecross Road, Hammond Bay/Aulds Road/Island Highway, Aulds Road/Nanaimo Parkway, and Island Highway/Enterprise Way.	C2.2	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety and accessibility."	In progress	The City is working with a consulting team in 2025 to complete a Servicing Assessment for the Woodgrove area, and the transportation network will be reviewed as part of this project. More information about the Woodgrove Area Plan project can be found here .
3	The City to set up a Planning and Development 101 session for all neighbourhood associations. The purpose of the session is to learn about the planning process, and opportunities for input on development, taking into account concerns regarding existing development standards (building height, setbacks and infill).	E1.2.7.	D4.1 Ongoing "Implement the Neighbourhood Associations Supports Policy. "	Complete	City Staff presented a Planning and Development 101 session to the Neighbourhood Network on 2024-Oct-15.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
North Slope District					
Linley Valley-Stephenson Point Neighbourhood Association					
1	Educate LV-SPNA residents on the details behind the approximately \$100,000 and other costs cited in the 2024-MAY-13 Staff Report- Allocation of Unallocated Pedestrian Funds as it pertains to Hammond Bay Road between Prince John Way and Chinook Road (ex. items; quantity/length; unit costs; location of "cost prohibitive, limited road right-of-way/narrow pinch points", etc.	C2.2.1., C2.4.3.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."	In progress	A portion of Pedestrian Infrastructure Improvement funds were used to refresh road markings on Hammond Bay Road, with a minor adjustment on the west side between Nottingham and Berkley. More information about how the Pedestrian Infrastructure funds have been used can be found here . Additional improvements may be considered as part of the Regional District of Nanaimo Sewer renewal/road restoration project.
2	Provide, or improve, a temporary (or permanent) pedestrian lane for 200 metre stretch along southbound lane of Hammond Bay Road, between Cottle Creek crossing and end of sidewalk at 3315 Hammond Bay Road.	C2.2.1., C2.4.3.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."	In progress	These road improvements may be considered as part of the Regional District of Nanaimo Sewer renewal/road restoration project.
3	Continue white line marking installed in 2023 for another 325 metres along eastbound lane of Stephenson Point Road, between Wavecrest Drive and end of sidewalk at 3340 Stephenson Point Road, and thereby expand the pedestrian link to several beach accesses/viewpoints.	C2.2.1.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."	In progress	A traffic count was completed in 2023 in this area. Improvements will be considered as part of the Pedestrian Infrastructure fund. More information about the Pedestrian Infrastructure fund can be found here .

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
North Slope District					
Rocky Point Neighbourhood Association					
1	Incentivize development of a multi-story amenities/services and small local business hub on undeveloped land adjacent to Piper's Pub (4670 Hammond Bay Road) and on the south side of Hammond Bay Road across from the Nanaimo Wastewater Treatment Plant (4455 Hammond Bay Road) by zoning portion of land for this form of mixed residential/commercial development.	D4.5.4., D4.5.20.	N/A	Complete	City Plan policy designates the properties at 4670 and 4455 Hammond Bay Road as “Suburban Neighbourhood”, and this designation supports residential, home based business, local commercial, and institutional uses. A development permit (DP 001317) was issued by the City on 2024-Jul-08 to permit a multi-family townhouse development at 4670 Hammond Bay Road, with protection for the watercourse on this site. Staff do not recommend moving forward with zoning 4455 Hammond Bay Road for commercial use, without the land owner’s cooperation. Staff have reviewed the request, and no further action is recommended.
2	Rehabilitate the crumbling median infrastructure at the entrance to Vista View Crescent off of Hammond Bay Road with updated planting, in consultation with the association to ensure safety and visual continuity, mitigate hazards and improve overall streetscape aesthetics. In addition, in collaboration with association and residents, plant trees along fenced marshy area near intersection of Logan's Run and Vista View Crescent.	C1.3.2.	D4.4. Ongoing "Work with neighbourhood groups to identify tree plantings opportunities within their neighbourhoods" .	To be reviewed	The City’s Urban Forestry Coordinator is in the process of reviewing this request.

3	Encourage Council to continue to support and advocate for the installation of a cellphone tower that remedies service deficiencies in the Stephenson Point/Hammond Bay/Lost Lake area.	N/A	N/A	In progress	Telus and Rogers are seeking permission to install a joint tower at the Greater Nanaimo Pollution Control Centre (4600 Hammond Bay Road). If approved by 'Innovation, Science, and Economic Development Canada' it is expected that the cell tower could be installed in 2025. More information can be found at this link .
---	--	-----	-----	-------------	---

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
North Town District					
Lost Lake Neighbourhood Association					
1	Complete the next phase of traffic calming along Lost Lake Road.	C2.4.3	C2.4.2. Ongoing "Continue the traffic calming program to promote safety in the community and work towards Vision Zero goals."	In progress	The results of the 2023 Community Survey did not support further traffic calming along Lost Lake Road. The Lost Lake Neighbourhood Association has asked the City to re-do the survey, and Staff will undertake this in 2025.
2	Reallocate space along Lost Lake Road to support active mobility (e.g. pedestrians, mobility device users, and cyclists).	C2.2.1.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."	In progress	Staff have reviewed this request and determined that there is not sufficient space within the current public road right-of-way to achieve the desired objective. To assist with improving pedestrian safety, Staff will work to implement an education program that aligns with the updated Provincial Regulations for safe passing.
3	Setup a meeting with the City's Transportation and Engineering Dept. to complete a walking tour of Lost Lake Road to discuss further traffic calming, a multi-purpose shoulder, and a review of the mail-out survey and Council's response.	C2.2.1.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."	Complete	Staff participated in a walking tour in July 2024 to learn more about the traffic calming and pedestrian infrastructure issues in this area. Staff will address some traffic calming housekeeping items discussed during the walking tour associated with work that has already been approved.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
North Town District					
Wellington Community Association/Wellington Action Committee					
1	Work with the City to identify opportunities to connect existing greenspaces in the Diver Lake Planning Area, particularly Ardoon Park to Shenton Park and a future bike commuter friendly underpass tunnel from Diver Lake to Long Lake.	C2.3.3., C4.9.3.	C2.3.51 Future Project "Through development, complete trail connections between Labieux Road, Yon Place, Jingle Pot Road, and Wellington Road to connect neighbourhoods in the Wellington area."	In progress	City Staff will continue to look for opportunities to secure public greenspace pedestrian connections from private landowners during rezoning application and development permit application processes.
2	Take action to protect, conserve, and enhance the two key water bodies in the neighbourhood: Diver Lake and Long Lake.	C4.9.8., C4.10.12., C4.10.13.	C1.3.5. Ongoing "Continue to support and facilitate stewardship volunteers and organizations to restore and improve natural park assets through programs such as the Partners in Parks Program. Help groups share information and network throughout the community."	In progress	In 2023 and 2024 the Wellington Action Committee was awarded Community Watershed Restoration grants to conduct restoration activities at Diver Lake Park. Through the Partners in Parks program, the neighbourhood is improving the natural systems of Diver Lake Park and Loudon Park/Walkway with City Staff support. Water quality monitoring is ongoing at both sites.
3	Implement traffic calming at the Jingle Pot Road/Shenton Road/Norwell Drive/Wellington Road intersection and along Victoria Avenue, and include the Jingle Port Road/Shenton Road/Norwell Drive/Wellington Road intersection in the current Norwell Drive Transportation Study in order to determine the best form of traffic calming to implement for that intersection.	C2.4.3.	C2.4.2. Ongoing "Continue the traffic calming program to promote safety in the community and work towards Vision Zero goals." C2.5.29. Future Project List Norwell Drive (North and Island Highway "A lack of left turn bays on Norwell Drive and Jingle Pot Road approaching this intersection leads to delays and collisions. Long-term improvements would side both approaches to improve intersection operations. Island Highway is a provincial highway, and improvements would be in	Complete	Staff have undertaken a preliminary review and noted that the collision rates are low and that the crosswalks have a low score on the pedestrian prioritization index. No further action is recommended.

			collaboration with the Ministry of Transportation and Infrastructure."		
--	--	--	--	--	--

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Departure Bay Mid-Town District					
Departure Bay Neighbourhood Association					
1	Increase the Neighbourhood Association Grant Program individual grant totals beyond \$1000.00 per association, and explore opportunities to extend City insurance to neighbourhood associations and their events to reduce those costs to grant expenditures.	E1.2.7	D4.1 Ongoing "Implement the Neighbourhood Associations Supports Policy . . ."	Complete	In January 2025 Council finalized their approval to increase the total annual neighbourhood association grant program funds from \$10,000 to \$20,000. As a result grants of \$1,200 were issued to neighbourhood associations in January 2025.
2	Complete a study exploring the feasibility of either remodeling the Kin Hut or constructing a new indoor community gathering space.	C3.6.23	D4.82 Immediate "Activity Centre-Work with Department of Parks, Recreation and Culture, community members, and the private sector to rebuild the Activity Centre to create a space capable of supporting a diverse array of activities, including simultaneous multiple uses. The renovation should include a games/meeting room.	In progress	The Kin Hut building has been assessed by the City's Facility Planning Team for consideration of improvements, and Staff have been actively working towards solutions for remodeling the building. Also, the City is in consultation with Snuneymuxw First Nation regarding archaeological impacts, and is discussing a partnership with School District #68 regarding new indoor community gathering space(s).
3	Explore opportunities to replace the Departure Bay Activity Centre (that burnt down), such as a temporary structure on the gravel (i.e. tent) or amphitheatre space for youth (i.e. skate park).	C3.6.19.	D4.82 Immediate "Activity Centre-Work with Department of Parks, Recreation and Culture, community members, and the private sector to rebuild the Activity Centre to create a space capable of supporting a diverse array of activities, including simultaneous multiple uses. The renovation should include a games/meeting room.	In progress	Activities that used to occur at the Departure Bay Activity Centre have been relocated to other locations, and there are no plans to rebuild at this site. The City's budget includes capital funds to be available in the next 5 years for improvements at Departure Bay Centennial Park.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Departure Bay Mid-Town District					
Rock City Neighbourhood Association					
1	Make Rock City Road safer and more welcoming to pedestrians by implementing low cost, reversible solutions such as reducing maximum speed to 40 km per hour; re-lining the road to create reduced lane width; removing the centre yellow line; adding a pedestrian shoulder where needed so there is pedestrian space on both sides of the road; allowing on-street vehicle parking (and disallowing parking in the pedestrian shoulders); and, initiating a boulevard tree planting project in collaboration with the association.	C2.2.1., C2.4.3., C1.3.2.	C1.3.3. Ongoing "Continue to support community tree planting and maintenance programs on boulevards and in parks and open spaces (such as the Partners in Parks Program)". C2.5.30. Future Project List Rock City Road Corridor "Initial proposed improvements include a signalized intersection and extension of Rock City Road south across Island Highway connecting Labieux, Kenworth and Bowen Road to improve access to the adjacent neighbourhood, reduce congestion at Island Highway and Bowen Road and formalize a strong pedestrian/cycling desire line. Intersection improvements at Departure Bay Road and extension of Rock City Road north to the east end of Linley Valley Drive is proposed over the long term in coordination with future development. Island Highway is a provincial highway and improvements would require support from the Ministry of Transportation and Infrastructure."	To be reviewed	The City's Urban Forester is in the process of reviewing the request for boulevard tree planting. With regard to making Rock City Road safer, no action has taken place yet.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Departure Bay Mid-Town District					
Rock City Neighbourhood Association					
2	Invest in infrastructure at the intersection of Rock City Road and Departure Bay Road to reduce the number of collisions and make them less dangerous. For example, consider installation of a removable, low-cost mini roundabout at the Rock City and Departure Bay Road intersection based on the Vortex modular roundabout design system; consider installation of a traffic circle or 4-way stop at the Rock City and Departure Bay Road intersection; improve visibility at the intersection so vehicles (and pedestrians) northbound on Rock City Road can see (and be seen by) on-coming traffic heading eastbound on Departure Bay Road; implement changes to Departure Bay Road that will reduce vehicle speed as they approach the intersection eastbound (i.e. travelling downhill).	C2.4.3., C2.5.1.	C2.4.3. Ongoing "Monitor intersections and streets to identify potential operational and safety updates and implement spot improvements as required (working in partnership with Ministry of Transportation and Infrastructure where required)."	Complete	The intersection at Rock City Road and Departure Bay has been reviewed by Staff, and it has been determined that the intersection is safe and meets current engineering standards. Staff will ensure that landowners trim trees in the area to maintain site lines at this intersection. Also, Staff wish to advise that the proposed improvements are not within the City's five year capital plan. Staff have reviewed the request, and no further action is recommended.
3	Add a shared electric vehicle in the neighbourhood through proactive collaboration with Modo Car Co-op, and other stakeholders as needed. The City will consult with the association about the EV location and any other obstacles encountered.	C2.1.6.	N/A	Complete	The City has raised this idea with MODO. MODO advised that they have a growth management plan, and intend to expand the car share program in Nanaimo. No further action is recommended.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Departure Bay Mid-Town District					
Brechin Hill Community Association					
1	Replace the broken equipment at Barney Moriez Park.	C4.3.11	D4.83 "Barney Moriez Park- The City will work with the Brechin Hill and the local community to monitor the use of Barney Moriez Park and pursue upgrades to its equipment, landscaping, and drainage where appropriate."	In progress	Staff are actively engaging with the neighbourhood, and will continue to do so through 2025 on the design and process for replacement of the playground equipment at Barney Moriez Park. A total of \$250,000 is in the City's 2026 budget to replace the playground equipment.
2	Add lights to the existing crosswalks at the intersections of Larch Street/Stewart Avenue and Ocean Terrace/Brechin Road.	C2.2	C2.5.14. Immediate Project List Stewart Avenue Complete Street Corridor- North of Cypress "Consistent with the proposed vision within the Newcastle + Brechin Neighbourhood Plan, study options for reallocating space within the existing Stewart Avenue cross-section to create AAA cycling facilities and shorten crosswalks along the corridor."	Complete	Stewart Avenue is a Provincial Ministry of Transportation and Transit (MOTT) road. City staff have informed MOTT of the community's request, and will continue to advocate.
3	Work with the Brechin Hill Community Association to identify priority locations for pedestrian road safety improvements within the neighbourhood, with specific focus on completing the sidewalk between the new development at 550 Brechin Road and the Brechin Road/Stewart Avenue intersection, and improving pedestrian crossings, lights and visibility along Brechin Road.	C2.2	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."	Complete	These improvements are currently not within the five year capital plan. Also, Staff have raised this request with the Ministry of Transportation and Transit (MOTT), as Stewart Avenue is a MOTT road. No further action is recommended.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Departure Bay Mid-Town District					
Newcastle Community Association					
1	Hold an informal meeting with the City's Transportation Section to review draft upgrade concepts developed to date for Stewart Avenue, to allow the NCA to be prepared to provide input for a formal community engagement session in the Fall of 2024.	C2.2.1., C2.4.3.	C2.5.13 Stewart Avenue Complete Street Corridor- North of Cypress- Consistent with the proposed vision within the Newcastle+Brechin Neighbourhood Plan, study options for reallocating space within the existing Stewart Avenue Cross-section to create AAA cycling facilities and shorten crosswalks along the corridor. C2.5.15 Stewart Avenue Complete Street- Terminal to Cypress Redistribution of space along Stewart Avenue demonstrates that number Highways can be integrated into an urban environment while still supporting all mobility needs.	In progress	Staff are re-starting the Stewart Avenue complete street project to finalize the Conceptual Plan. Staff met with association representatives in the summer and fall of 2024 to review the Stewart Avenue upgrade draft concepts. Staff are continuing to move forward with preparing information for a public open house, with involvement from the Ministry of Transportation and Transit (MOTT).
2	To improve neighbourhood safety and security, that Council propose a motion at a future Union of B.C. Municipalities (UBCM) meeting to adjust the Community Charter to make it legal for municipalities to establish a Vacant Property Bylaw, and consider removal of the benches and glass from the bus stops located on Terminal Avenue N in front of Midland Tools and the Ramada Inn to deter them from being used as shelters.	N/A	C3.1.3. Ongoing "Continue offering Community Policing programs including Speed Watch, Block Watch, Crime Watch, 529 Garage Bike Registrations, Safety Education and Awareness Campaigns, Community Development Initiatives, Community Events, and Neighbourhood Safety Audits."	In progress	The City will review the request related to bus stops. With respect to implementing a vacant property bylaw, there are broad authorities in the Fire Protection and Life Safety Regulation Bylaw No. 7108 that deal with vacant buildings. The City also uses remedial action requirements in accordance with ss. 72-74 of the Community Charter to deal with derelict buildings. On 2024-OCT-07 , Council voted against creating a registry for the city's vacant buildings at the request of the Newcastle Community Association, preferring to rely on existing regulations for

					enforcement purposes as recommended by staff.
3	Explore the concept of an off-leash Dog Park in neighbourhood (possibly at old Husky site, 76 Terminal Avenue N.) with the City's Parks, Recreation and Culture Division.	C4.9.3.	C4.9.1. Ongoing "Maintain a Land Acquisition Strategy to identify desirable locations for future parks, trails and nature areas, recreation, culture and heritage sites.	In progress	This is a private site and is not on the City's property acquisition list. Other dog off-leash park locations in the downtown area are under consideration. There is a dog off-leash park in the neighbourhood already at St. George Ravine Park.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Departure Bay Mid-Town District					
Bradley Street Neighbourhood Association					
1	Complete a traffic calming study for Townsite Road.	C2.4.1- C2.4.5	<p>C2.4.4. Immediate "Target \$365,000 over the next 5 years to enhance safety through traffic calming."</p> <p>C2.4.5. Immediate "Create a Vision Zero Toolkit to support strategic monitoring, assessing, and mitigation of collision characteristics across the City."</p> <p>C2.4.6. Immediate "Utilizing emerging technology, undertake a pilot project to test the capabilities of the system to predict collision patterns at intersections to enable staff to proactively make changes at high-risk intersections that have yet to generate high collision rates."</p> <p>C2.4.7. Immediate "Develop a citywide speed management strategy."</p> <p>C2.4.8. Immediate Develop a Vision Zero business case to identify future road improvement projects."</p>	In progress	<p>Traffic calming for Townsite Road is currently on the consideration list (#22).</p> <p>Each traffic calming request enters a queue and follows a review process before it is approved for traffic calming measures. A snapshot of the City of Nanaimo's current requests can be found at this weblink: https://www.nanaimo.ca/transportation-mobility/traffic-calming/traffic-calming-process</p>
2	With City's assistance, facilitate improved communication between association and construction manager for project at 591 Bradley Street with respect to road improvements.	N/A	N/A	Complete	The City requires a Work in City Street permit and Traffic Management Plan for all construction that occurs in a road right-of-way, as well as notification of surrounding residents/businesses (minimum one block radius) with respect to intended construction activities. No further action is recommended by Staff at this time.

3	Consider expanding Community Safety Officer (CSO) programs into neighbourhood and increasing homelessness response efforts.	C3.1.5.	<p>C3.1.2. Ongoing "Support public safety and security through Fire Rescue Services; RCMP and Community Policing; Bylaw Enforcement; Extreme weather response; Graffiti Program; Shower Program; Emergency food".</p> <p>C3.1.3. Ongoing "Continue offering Community Policing programs including Speed Watch, Block Watch, Crime Watch, 529 Garage Bike Registrations, Safety Education and Awareness Campaigns, Community Development Initiatives, Community Events, and Neighbor"</p>	In progress	In early 2025 Council approved ten new CSO positions over two years. The City will be hiring five officers and another supervisor in 2025, and four more officers in 2026. The City also obtained a federal grant to purchase three electric trucks & equipment for the CSO department.
---	---	---------	--	-------------	---

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Downtown University District					
Protection Island Neighbourhood Association					
1	Carry out road dust suppression, pothole repair and general maintenance schedule as needed rather than once per year, and determine a more permanent solution to this issue with the City. Follow through on road dust testing as agreed with City and address the recommendations of the resulting report.	C2.2.13	N/A	In progress	There is an active discussion underway with PINA regarding this matter.
2	Plan for guaranteed access to and from Protection Island for Nanaimo residents (and a future ferry and dock) that is under City of Nanaimo/Regional District of Nanaimo control and not dependent on the use of privately held lands. Include Protection Island in public transportation plans and take into account the unique needs of Protection Island residents, and the challenges for non-island residents/tourists to access this part of the City. Assign a City staff liaison with the Nanaimo Port Authority and the Regional District of Nanaimo regarding ferry transportation, and provide financial support for a new dock space.	C2.2.26.	N/A	Complete	This request is not within the City's five year capital plan. Staff have reviewed the request, and no further action is recommended.
3	Work with City and Nanaimo Port Authority to establish secure bicycle storage facilities (suitable for safe and secure overnight storage) in the downtown and boat basin vicinity.	C2.2.12., C2.2.14.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility." C2.2.6. Immediate "Develop bike parking/end of trip facilities for short and long-term bicycle parking around key trip generators such as urban centres, transit exchanges, and destination parks.	In progress	Council endorsed funding for end of trip cycling facilities at the 2024-JUL-29 Special Council Meeting .

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Downtown University District					
Nanaimo Old City Association					
1	Promote safety by creating a clear and actionable set of passive safety measures for the Old City that can be introduced at "hot spots" to lessen fear and crime in the neighbourhood. Using passive safety measures requires a clear understanding of the steps that can be taken, the cooperation of the City and the neighbours, patrol of the area, and evaluation of success. The parkette at Franklyn and Milton Streets is an example of a hot spot that can be addressed by Crime Prevention Through Environmental Design (CPTED) principles as long as the necessary steps are understood and taken.	C.3.1.5., C4.9.8.	C3.1.3. Ongoing "Continue offering Community Policing Programs including Speed Watch, Block Watch, Crime Watch, 529 Garage Bike Registrations, Safety Education and Awareness Campaigns, Community Development Initiatives, Community Events, and Neighbourhood Safety Audits." C3.1.32. Immediate "Implement the Downtown Safety Action Plan including . . . Crime Prevention through Environmental Design (CPTED) assessments of Public Spaces."	In progress	Staff are working with the neighbourhood association to improve community safety in the parkette at Franklyn and Milton Street through a number of upgrades. The old, unsafe benches have been removed and new benches will be installed in higher visibility locations. The arbor will be retained and landscape maintenance will be increased to improve the turf and plantings. Also, a follow up review of the 2021 Old City Quarter Neighbourhood Safety Audit was completed in 2024.
2	Maintain Design Advisory Panel review of all development permit applications in the Old City. Support heritage connectiveness in the neighbourhood through the continued action of the Design Advisory Panel in applying the City's Old City and heritage design guidelines.	C4.6.5.	C4.6.2. Ongoing "Maintain the Heritage Conservation Program, which includes maintaining a Heritage Register, and considering archaeology and heritage in the development approval process."	Complete	Staff refer all Development Permit (DP) and Rezoning applications to NOCA. For rezoning applications, an owner/developer is encouraged to engage with the local neighbourhood as early as possible. All DPA8 Form and Character applications within the Old City are forwarded for information to NOCA. The City's DPA8 design guidelines are being updated , and are used to review applications. Also, Staff advise of the unique character of the neighbourhood in pre-application discussions with applicants for early consideration in the design process.

3	<p>Work on sustainable improvements to the quality of life of our neighbourhood, such as increasing tree canopy coverage to 33% of land area, focusing on the neighbourhood as a model for Active Transportation and Complete Streets, developing a program to enforce a No-Idle Zone in the neighbourhood as a model for the rest of the City, and actively engaging with residents of the neighbourhood in emergency preparedness plans for extreme weather events.</p>	<p>C1.3.1., C2.1.1., C3.5.17.</p>	<p>C1.3.3. Ongoing "Continue to support community tree planting and maintenance programs on boulevards and in parks and open spaces (such as the Partners in Parks Program)."</p> <p>C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility."</p> <p>C3.5.5. Ongoing "Engage with community members to provide education on personal preparedness and neighbourhood resilience."</p>	<p>In progress</p>	<p>As part of the City's Urban Forestry Program 23 street trees were planted in the Old City neighbourhood in 2024, and more trees are scheduled to be planted in 2025.</p> <p>In 2024 the City launched a webpage/dashboard with tree canopy coverage data, as part of the Monitoring Strategy project. The dashboard and more information can be found at this webpage.</p> <p>Also, as part of the City's Urban Forestry Program boulevard gardening guidelines are being developed for City boulevards.</p> <p>A no idling program is difficult to enforce and may not be an efficient use of the City's bylaw enforcement department.</p> <p>The request for emergency preparedness plans for neighbourhoods will be reviewed.</p>
---	---	---	---	--------------------	---

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Downtown University District					
Neighbours of Nob Hill Society					
1	Ensure the Nob Hill Community is actively involved and engaged in future decisions regarding the placement of new social service providers, or the granting of additional funding to existing social services, in the neighbourhood, and consider providing increased Community Safety Officer (CSO) patrols, enhanced overdose response outreach, and expanded clean team efforts, particularly along Victoria Road.	C3.1.5., C4.2.2., C4.2.3.	C4.2.3. Ongoing "Place an equitable distribution lens when prioritizing actions relating to community amenities, social services, facilities and mobility identified in the Integrated Action Plan."	In progress	When the City partners with a non-profit agency to deliver a service in the neighbourhood a contract and good neighbour agreement is required between the City and service provider. The good neighbour agreement requires that the service provider contact residents and businesses about the new service, with contact information if neighbourhood concerns arise. Conditions remain challenging in this neighbourhood, CSO's have enhanced patrols to this area to support the neighbourhood. In early 2025 Council approved ten new CSO positions over two years. The City will be hiring five officers and another supervisor in 2025, and four more officers in 2026. The City also obtained a federal grant to purchase three electric trucks & equipment for the CSO department.
2	Conduct a community safety audit of the neighbourhood in collaboration with the society to pinpoint areas of concern, and then implement the audit's recommendations, including Crime Prevention Through Environmental Design (CPTED) assessment's focusing on Victoria Road and Nob Hill Park as needed.	C3.1.5.	D4.3. Ongoing "Work with neighbourhoods to increase support for community crime prevention programs and neighbourhood safety initiatives (e.g. Community Policing Program)."	In progress	A community safety audit was completed for Nob Hill in 2021, and is expected to be updated in 2026. Also, MLA Sheila Malcomson (Minister of Social Development and Poverty Reduction) invited representatives of local neighbourhood associations to attend a 2024-Aug-22 roundtable to discuss actions to improve public safety in Nanaimo's neighbourhoods.

3	Consider establishment of an enclosed off-leash dog park in the grassy area at the base of Nob Hill Park.	C4.9.3.	C4.9.22. Immediate "Establish additional dog off-leash sties in under-serviced areas."	To be reviewed	The City is actively looking for off-leash dog sites in the downtown core. This location has been considered in the past and could be again, however, it would require fencing even as a pilot location (at minimum to separate it from the playground).
---	---	---------	--	----------------	--

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
Downtown University District					
Harewood Neighbourhood Association					
1	Create a gateway to Harewood by enhancing the triangle block bound by Harewood Road, Fourth Street, and Bruce Avenue, with improvements including sidewalks, boulevards, street trees, and a gateway sign "Welcome to Harewood" on Bruce Avenue.	C2.5.1., C5.5.8.	N/A	In progress	City Staff are working with association representatives to advance gateway features on Harewood Road between Bruce and Fourth Ave.. Staff have met with association representatives in 2024 and 2025 to find enhancement solutions.
2	Continue to implement community safety audit recommendations with specific attention to identifying "hotspots" in Harewood in collaboration with the Harewood Neighbourhood Association.	C3.1.3	D4.3. Ongoing "Work with neighbourhoods to increase support for community crime prevention programs and neighbourhood safety initiatives (e.g. Community Policing Program)."	Complete	<p>The following recommendations from the Harewood Safety Audit have been implemented: 1 (neighbourhood outreach), 2 (new block watches), 4 (Who to call and when to call), 5 (Crime Watch Patrols) and 6 (Speed Watch Program along Fifth Street).</p> <p>Recommendation 3 (Crime Prevention Through Environmental Design [CPTED] assessment for 7-11/University Village Mall)- Community Policing Coordinator reached out to property owners regarding a CPTED survey opportunity but has not received a response, and will try again.</p>
3	Work with the Harewood Neighbourhood Association to identify and install street trees annually at priority locations.	C1.3.2.	C1.3.3. Ongoing "Continue to support community tree planting and maintenance programs on boulevards and in parks and open spaces (such as the Partners in Parks Program).	In progress	The Urban Forestry Department has reviewed the tree planting requests from the association. Specific tree planting locations will be finalized in spring 2025, and trees will be planted in fall 2025 and Spring 2026. Not all requested trees can be planted in one season, depending on other tree planting commitments.

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
South Nanaimo District					
South End Community Association					
1	Improve pedestrian safety, accessibility and overall experience of three high-priority intersections in the South End: Nicol-Needham, Victoria-Needham, and Esplanade-Crace-Irwin-Trestle, including community-based initiatives (e.g. painted intersection mandalas, streetscape decor, driver education), with a focus on developing and implementing achievable pedestrian safety improvements to the Nicol-Needham intersection, in collaboration with the South End Community Association and the MOTI/City of Nanaimo transportation working group.	C2.2.1., C2.5.1.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety, and accessibility." C2.5.2. Ongoing "Work to transition all Collector and Arterial Streets, including the Provincial Highway, that are within or adjacent to Corridor designations, to provide an urban, pedestrian-oriented and attractive street character."	In progress	The Ministry of Transportation and Transit has changed signal timing at Nicol/Needham to improve pedestrian safety. Staff are installing monitors to quantify traffic infractions (e.g. red light running), and the situation is being monitored for success. In addition, an all way stop has been installed on Crace at Esplanade.
2	Improve pedestrian experiences along Victoria Road and Old Victoria Road by implementing streetscape improvements, community-based initiatives and creative traffic-calming solutions, with focus on working with the South End Community Association to establish key interests and timelines for implementation of achievable community-oriented pedestrian experience improvements along these roads.	C2.2.1., C2.2.2., C2.4.3., C2.5.1.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety and accessibility." C2.4.2. Ongoing "Continue the traffic-calming program to promote safety in the community and work towards Vision Zero goals."	In progress	This request is not within the City's five year capital plan, however Staff intend to complete a "near miss" assessment at this location in 2025.

3	Address the South End's dearth of public space and vacant lots by adding temporary or permanent pocket parks, dog parks, waterfront access and/or cultural/gathering spaces with focus on establishing a pocket park/forest at 26/38/48 View Street (View Street Park) and a dog park at 830 Milton Street or equivalent location.	C4.9.3	C4.9.1. Ongoing "Maintain a Land Acquisition Strategy to identify desirable locations for future parks, trails and nature areas, recreation, culture and heritage sites.	In progress	The youth court adjacent to Deverill Square Park was purchased in 2024 and improvements to it are planned for 2025 (\$150,000 range estimated). The Parks, Recreation and Culture land acquisition strategies include adding appropriate land along the waterfront and extending the waterfront walkway, acquiring more parkland, and developing dog off leash facilities in the downtown area as opportunities arise.
---	--	--------	--	-------------	--

#	Neighbourhood Association Priority Request (2024)	City Plan Policy to Support Request	Is the request already in the Integrated Action Plan?	Status of Priority Request – March 2025	City Staff Notes
South Nanaimo District					
Chase River Community Association					
1	Increase road safety, through traffic calming, installation of sidewalks, and adequate lighting, especially along Maki Road to the east of the Island Highway.	C2.4.2., C2.5.1.	C2.2.1. Ongoing "Continue to fund walking, rolling and cycling facilities to improve quality, safety and accessibility." C2.4.2. Ongoing "Continue the traffic-calming program to promote safety in the community and work towards Vision Zero goals."	In progress	Traffic calming features have been installed in the Maki Road area. Follow up assessments will be undertaken in 2025 to assess effectiveness.
2	Continue moving forward with South End Community Centre by finalizing funding.	C3.3.6., C3.6..25., E1.2.5	C3.3.13. Ongoing "South End Community Centre- Create a fully integrated community wellness centre for all ages."	In progress	Staff are continuing to advance the Nanaimo Recreation Centre project in this neighbourhood, including working towards land acquisition.
3	Increase community fire safety by staffing both fire trucks at Fire Station #4.	C3.1.1.	C3.1.1. Ongoing "Work with fire, police, and ambulance services to maintain emergency response times."	Complete	The staffing of both fire trucks is not warranted at this time due to the distribution of incidents in the City of Nanaimo. While the Fire Department is committed to maintaining a high level of fire protection, we currently have other measures in place that effectively address the needs of the community, including the Master Plan analysis, which recommended staffing our busiest areas - Stations 1 & 2. These measures are now complete and they provide additional resiliency throughout the city, including in Station 4's area. Staff have reviewed this request and no further action is recommended.