

Plumbing Declaration Form

Overview: This form is to be completed when plumbing work is being performed by a registered Canadian plumber or a homeowner.

Declaration:

This is to notify the City of Nanaimo that the person noted below will be doing the plumbing work at the following address:

_____ BP# _____

Person doing the plumbing (check one of the boxes):

Home Owner

Plumbing Contractor

**It is understood that should this change, the City of Nanaimo will be promptly notified*

Signed: _____ Date: _____

Print Name: _____

This additional area to be completed by the Plumber

Company Name (if applicable): _____

Phone #: _____ TQ #: _____ Business Licence #: _____

Submission of Form:

For all **single family dwellings** where owners/intended occupants are not doing their own plumbing, Building Inspections requires the "Plumbing Declaration Form" to be completed and submitted **prior to the first required plumbing inspection**.

All other projects, (ie: tenant improvements), will require the form to be submitted as part of the permit application process.

Submit to: City of Nanaimo, Building Inspections
411 Dunsmuir Street, Nanaimo BC * Phone 250-755-4429 * Fax: 250-755-4452
Mailing Address: 455 Wallace Street, Nanaimo BC, Canada, V9R 5J6

Considerations:

All plumbing inspections must be requested by the plumber and not the general contractor.

Under the 2018 BC Plumbing Code, persons performing plumbing work must:

1. Possess a Canadian tradesman's qualification certification as a plumber; or
2. Be an indentured apprentice supervised by a journeyman possessing a Canadian tradesman's qualification certification as a plumber; or
3. Be the registered owner and occupant of the single family dwelling in which plumbing work will occur.

Documents and forms identified in this guide can be found on the City of Nanaimo web site www.nanaimo.ca under Building Inspections, Publications and Forms, or at our office at 411 Dunsmuir Street.

If you have any questions or require clarification, please contact our office at 250-755-4429. This guideline should not be used as a substitute for existing building codes and other regulations. The building owner is responsible for compliance with all codes, bylaws, and other regulations whether or not described in this guideline.