

2023-Nov-15

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via email

**To Users - Holders of the City of Nanaimo's
Manual of Engineering Standards & Specifications:**

***Re: Manual of Engineering Standards and Specifications (MoESS)
Revision Edition No. 15***

The City of Nanaimo's Manual of Engineering Standards and Specifications (MoESS) is proceeding with Revision Edition No. 15.

It will include minor updates to all sections, with a more comprehensive review of Section 7.0 - Stormwater Management.

The City webpage for the Manual of Engineering Standards and Specifications is the source for the latest Edition and information on revisions.

<https://www.nanaimo.ca/doing-business/doing-business-with-the-city/manual-of-engineering-standards-and-specifications>

Your comments, concerns, and requests are welcomed for consideration in the next edition. Please submit them by January 31, 2024 to **moess@nanaimo.ca**.

The attached MoESS Appendix A form can be completed or used as a guide for providing information in your email request(s). Please include the MoESS section number in the subject line of your email. Markups or additional attachments in PDF format are preferred and screenshots or photos/scans of markups are acceptable. Technical data and links to references will help with the decision making.

Yours truly,

Maya Charnell, P.Eng.
Project Manager (Contract)
City of Nanaimo

Attach (1): Revision Request Form

MC*jb

G:\Infrastructure Planning\Standards & Products\MoESS\Edition No15 July 2023\20231109 Announcement of MoESS No15 External Final.pdf

**Revision Request Summary Sheet
for the Manual of Engineering Standards and Specifications**

APPENDIX A

Revision Request No.: _____
(filed by Engineering Services Technologist)

Date: _____

To: Engineering Services Technologist – City of Nanaimo

From: _____ **Department:**
(or company name) _____

Phone No.: _____

Section Number / Drawing Reference: _____

Change Requested: _____

Reason for Change: _____

Signature: _____

Date: _____

Action:
(Eng Ser Tech) _____

Date: _____