

2022-AUG-16

**Attn: Consulting Civil & Electrical Engineers**

Dear Sir/Madam:

**RE: INSTALLATION OF LOCKING STREETLIGHT ACCESS COVERS**

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Please be advised that the City approved locking access hand hole covers for streetlights have now been added to the City of Nanaimo Approved Products List to allow for the installation of the covers by the developer's contractor.

Therefore effective immediately, for new projects and projects that have yet to begin construction, it will be the responsibility of the contractor to order and install the hand hole covers. The City will continue to honor the commitment to have the City contractor install the covers for the projects that are currently under construction and have provided the required At-Cost Authorization Form to have the City supply and install the covers.

Please note that the contractor / developer will now be responsible for the maintenance of the streetlighting until the end of Maintenance Period in a similar manner as the remainder of the civil works.

If you have any questions or would like to discuss the above, please do not hesitate to contact me at 250-755-4446 or [dean.mousseau@nanaimo.ca](mailto:dean.mousseau@nanaimo.ca).

Yours truly,



Dean Mousseau, ASCT  
Manager, Development Engineering & Environmental Protection  
**DEVELOPMENT APPROVALS**

DM/kab

ec: Michael Elliott, Project Manager, Engineering Department  
Ken Anderson, Municipal Services Inspector, Engineering Department  
Wendy Jankovic, Engineering Clerk, Construction, Engineering Department  
Graham Trimmer, Sr. Engineering Development Technician, Development Engineering  
Marija Wilson, Engineering Development Technician, Development Engineering  
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