



MOBILE FOOD BUSINESS LICENCE APPLICATION

LICENCE TYPE: Truck ☐ Trailer (self contained) ☐ Trailer (unenclosed) ☐ Cart ☐

PART 1. BUSINESS INFORMATION (complete all fields)

TRADE NAME: _____ DBA: (if applicable) _____

OWNER NAME: _____

MAILING ADDRESS: _____

BUSINESS EMAIL ADDRESS: _____

BUSINESS PHONE NO.: _____

LICENCEE EMAIL ADDRESS: _____

LICENCEE CONTACT NO.: _____

WEBSITE: _____

PART 2. MOBILE FOOD VENDING LOCATION – Select all that apply

CITY PARKS ☐

PRIVATE PROPERTY ☐

SPECIAL ZONES ☐

ON-STREET ☐

PART 3. OPERATING FEES – Select

BC HYDRO- annual fee

BOLLARD KEY DEPOSIT- per key

YES - ☐ NO - ☐

YES - ☐ NO - ☐

PART 4. ECONOMIC DEVELOPMENT INFORMATION (complete all fields)

The Economic Development Section collects data about the local economy. The information provided is summarized and analyzed to measure trends in the local economy.

OWNERSHIP STRUCTURE : (check one)

- ☐ 1. Proprietorship (single owner, not incorporated)
☐ 2. Partnership (multiple owners, not incorporated)
☐ 3. Limited company (incorporated)
☐ 4. Other: _____

TYPE OF BUSINESS: (check one)

- ☐ Locally owned and operated (independent)
☐ Franchise
☐ Other: _____
☐ Business not located in Nanaimo

Including owners, how many people are employed? _____

What year was the business established in Nanaimo? _____

PART 5. APPLICANT'S ACKNOWLEDGEMENT

I hereby make application for a licence in accordance with the particulars as stated in this application and declare that the information in the application to be true and correct. I undertake to supply the Licence Inspector all documents, paper or certificates both requested by this office or required by federal, provincial or local government acts and regulations. I undertake to comply with all bylaws of the City of Nanaimo and all other laws now in force or which may hereafter come into force. I also understand, payment of the business licence fee in advance does not guarantee approval of the licence and **I cannot commence business until a business licence has been issued.**

I also understand that the City of Nanaimo retains the right to use any designated mobile food vending location or request that the location be vacated for the City's use during a special event at any time.

Signature: _____

Date: _____

Personal information provided on this form is collected under the authority of the *Community Charter, Freedom of Information and Protection of Privacy Act* and the *Business Licence Bylaw*. Your business name, address, telephone number, email and website address may be released in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection or release of your personal information may be referred to the Freedom of Information Coordinator, City Hall, 455 Wallace Street, V9R 5J6, at 250-755-4405.

BUSINESS OFFICE: Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC

MAILING ADDRESS: City of Nanaimo, Business Licence Section, 455 Wallace Street, Nanaimo, BC V9R 5J6

Telephone: 250-755-4482 **E-mail:** business.licence@nanaimo.ca