



UNDERGROUND WATER LEAK USER FEE ADJUSTMENT

As per City of Nanaimo Bylaw No. 7004 & amendments thereof

For Office Use Only

ACCOUNT: _____
ROUTE/SEQUENCE: _____
LTO: _____

Property Owner: _____

Civic Address: _____

Telephone: _____ Email: _____

Cause of Leak: _____

Date leak was completely repaired: _____
mm/dd/year

Repairs done by: _____

PLEASE NOTE: PER CITY OF NANAIMO POLICY 1.2-3, ADJUSTMENTS WILL ONLY BE MADE FOR UNDERGROUND WATER LINE LEAKS. The owner must complete repairs within 60 days of discovery of the leak. This period may be extended if an irrigation system has been blown out for the winter and cannot be tested. All repair receipts must be included with this application before your account will be reviewed. If the repairs were done by someone other than a plumber, receipts of materials purchased and/or equipment rented and pictures (before/after repairs) are required.

The adjustment period will be no greater than 1 year from the date this application is received or the date the leak was fixed, whichever is later. If an adjustment is warranted, it will be reflected on a future Statement of User Rates with an administration fee of 10% of the credited amount, with a minimum of \$5.00 and maximum of \$25.00

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the "Canada Evidence Act"

Signature

Date

The personal information on this form is collected under the authority of the Community Charter and will be used for the purpose of an operating program of the municipality. If you have any questions about the use and collection of this information, please contact the Manager, Legislative Services 250-755-4405.

Service & Resource Centre: 411 Dunsmuir Street
Mail: 455 Wallace Street, Nanaimo, BC V9R 5J6
▪ Phone 250-755 4416 ▪ Fax 250-755 4440 ▪ Email userrates.info@nanaimo.ca ▪ Web www.nanaimo.ca