



<b>RCRS Secondary:</b>	GOV-02	<b>Effective Date:</b>	2014-APR-07
<b>Policy Number:</b>	COU-195	<b>Amendment Date/s:</b>	
<b>Title:</b>	Hosting of e-Town Hall Meetings	<b>Repeal Date:</b>	
<b>Department:</b>	Administration	<b>Approval Date:</b>	2014-APR-07

**PURPOSE:**

To provide guidelines for when and how Council will consider hosting an e-Town Hall meeting.

**DEFINITIONS:**

N/A

**SCOPE:**

Authority to Act – Retained by Council.

**POLICY:**

The City of Nanaimo encourages the development of positive relationships, community engagement and participatory democracy based on effective consultation and open communication. Hosting e-Town Hall meetings supports this philosophy by scheduling topic focused events that encourage a range of residents to present a variety of ideas and questions to Council by combining the online connectivity Twitter, Facebook and web postings with the tradition of attending community meetings in person. The information shared during the course of an e-Town Hall meeting encourages dialogue, facilitates learning and builds trust.

**PROCESS:**

The following criteria will determine when Council should consider hosting an e-Town Hall.

1. The City has jurisdiction over the topic to be discussed.
2. Hosting the e-Town Hall meeting will improve the diversity of public feedback.
3. The City has a sufficient time window of no less than two weeks to promote the e-Town Hall meeting's topic, date and time.

An opportunity to host an e-Town Hall meeting may be identified either by an individual Councillor via a motion to Council or a recommendation proposed by Staff to Council.

**RELATED DOCUMENTS:**

N/A

**REPEAL/AMENDS**

N/A