



<b>RCRS Secondary:</b>	GOV-02	<b>Effective Date:</b>	2011-JAN-24
<b>Policy Number:</b>	COU-188	<b>Amendment Date/s:</b>	
<b>Title:</b>	Covenant Amendment Process	<b>Repeal Date:</b>	
<b>Department:</b>	Development Approvals	<b>Approval Date:</b>	2011-JAN-24 COUNCIL

**PURPOSE:**

To streamline the covenant amendment application process, while still providing for public comment on proposed amendments to covenants originally secured through a public rezoning process.

**DEFINITIONS:**

N/A

**SCOPE:**

N/A

**POLICY:**

Applications to amend covenant conditions secured through rezoning will proceed in a manner consistent with notification requirements for Development Variance Permits.

**PROCESS:**

Applications to amend covenant conditions secured through rezoning will proceed as follows:

*Step 1 – Council Initial Consideration*

The application will be presented to Council through a Staff report. Council can provide direction to Staff to proceed with public notification. Unless Council directs otherwise, notification for the application will proceed as outlined in Step 2. Where the proposed covenant amendment pertains to land use, density or community contributions, Council may choose to direct the application to be forwarded to a Public Hearing.

*Step 2 - Public Notification*

Staff undertakes notification advising that the proposed amendment will be considered by Council. This will consist of hand and mail delivery within a notification area consistent with that required for development variance permits.

Covenant amendments proceeding to Public Hearing will also be included in newspaper ads pertaining to the Public Hearing.

*Step 3 - Council Consideration of Approval*

Council can consider approval of the covenant amendment application after hearing from any members of the public who wish to address Council on the matter during Council’s regular open meeting or Public Hearing.

**RELATED DOCUMENTS:**

N/A

**REPEAL/AMENDS:**

N/A