

Cannabis Retail Store Rezoning Application Checklist



Civic Address: _____

Applicant: _____

The following documents are required as part of the Cannabis Retail Store Rezoning Application submission. Please be aware that additional documents may be required once review of your application has begun.

****Due to the volume of CRS applications anticipated, incomplete applications will not be accepted.***

Submitted

- LCRB Cannabis Licence Application confirmation received
- Completed CRS Rezoning Application Form
- Completed CRS Rezoning Application Checklist
- Copy of title search and all relevant registered covenants (as listed on the title)
- BC company search
- Rezoning rationale – must address potential impacts to neighbourhood and CRS rezoning criteria
- Site plan
- Aerial plan - illustrating the required 200m buffer from schools/daycares and the 200m buffer from another cannabis store
- Conceptual building elevations / renderings
- Parking plan
- Floor layout drawings
- Appointment of Agent form &/or landlord consent (required if you are not the owner of the property)
- Application fee (\$1,000 – text amendments)
- Community contribution proposal (as per the Official Community Plan)

Office Use Only

Completed

- Pre-application meeting with Current Planning staff
- Community Vitality Committee review
- Community Planning and Development Committee review
- Public Hearing fee received

* Please note that application submissions, including applicant's name, contact information and plans/documents submitted, will become part of the public record. *Freedom of Information and Protection of Privacy Act (FOIPPA)* information collected on this form is done so under the general authority of the *Community Charter* and *FOIPPA*, and is protected in accordance with *FOIPPA*. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose.