



PERMANENT FULL-TIME MANAGER, VIERA

(Competition 22-13)

Position Overview

The City of Nanaimo is seeking a permanent full-time Manager, VIERA. Reporting to the Deputy Chief - Administration, the Manager, VIERA oversees the business operations of the fire training academy and maintains the academy's accreditation. The incumbent is accountable for the curriculum design and development, scheduling, sales, and delivery of the academy course catalogue. The Manager, VIERA will develop and maintain positive relationships with officers in more than 250 fire departments in British Columbia to uphold the customer service-centered focus of the academy.

Qualifications

Applicants must have a Bachelor's Degree in a related discipline (e.g. Adult Education, Business Administration, or Fire Administration) and 5 years' progressively responsible related experience, including proven management supervisory experience. An equivalent combination of education and experience may be considered.

A valid Class 5 BC Driver's Licence is required along with a satisfactory Criminal Record Check.

Additional Information

This is a salaried position, based on a 35 hour work week, and relocation assistance may be provided to the successful applicant.

The City has implemented a COVID-19 vaccination policy in an effort to boost BC's vaccination rates and keep our employees safe. All new hires will be required to provide proof of full vaccination prior to commencing employment. Shortlisted applicants may be required to undergo a criminal record check and/or a verification of their education credentials.

To apply for this opportunity, please submit a resume and cover letter (.docx or PDF file format) to employment.opportunities@nanaimo.ca referencing the specific competition 22-13 by the application deadline.

For detailed information on this position and for more information on our community, please visit our website at <https://www.nanaimo.ca>.

Discover What's Possible

Situated between the mountains and the ocean, on the east coast of Vancouver Island, the City of Nanaimo is centrally located, about 1½ hours from Victoria and 2 hours from Vancouver by ferry. With a university and well-developed parks, recreational, cultural and social amenities, Nanaimo is truly an extraordinary place to live.

We offer a diverse team environment, competitive wages and a comprehensive benefit plan for permanent employees as well as remote work programs and vacation credit for municipal service.

Posting Date

Wednesday, January 19, 2022

Application Deadline

Wednesday, February 9, 2022
4:30 p.m.

Contact Information

Human Resources
City of Nanaimo
2nd Floor, 455 Wallace Street
Nanaimo, BC V9R 5J6
Phone: (250) 755-4406
Fax: (250) 755-4449

The City of Nanaimo is an inclusive employer and invites applications from all qualified individuals. We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. If you are unsuccessful, please accept our appreciation for your interest. This position is restricted to those legally entitled to work in Canada.