



## **JOB DESCRIPTION**

**TITLE:** EQUIPMENT OPERATOR, PUBLIC WORKS

**DEPARTMENT:** Public Works

**LEVEL:** 8

**Position Last Evaluated: Dec 2014**  
**Job Desc. Last Updated: Jul 2015**

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### **JOB SUMMARY**

Under the general supervision of the applicable supervisor, the incumbent operates backhoes, front end loaders, and excavators involved in the construction and maintenance of roads and underground utilities.

### **TYPICAL DUTIES AND RESPONSIBILITIES**

1. Carries out the construction and maintenance of roads and underground utilities and all related appurtenances.
2. Operates equipment in an organized, efficient, and proper manner according to all relevant legislation, policies, and procedures.
3. Excavates burial plots at the cemetery.
4. Maintains and services equipment to a level necessary for daily operational requirements.
5. Ensures that all pre-excavation reports have been completed and are current prior to commencing any excavation at any location.
6. Performs snow and ice control as required.
7. Performs other duties as required.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of diesel engines and hydraulic systems.

Thorough knowledge of the *Gas Safety Act* as it applies to excavation procedures and requirements.

Knowledge of WorkSafe BC regulations as they pertain to excavations.

Ability to comprehend and carry out written and oral instructions.

Thorough knowledge of excavation techniques, hazards, and job site traffic flows in order to minimize the risk of injury and damage.

Ability to review and comprehend applicable construction plans and sketches.

Ability to communicate with courtesy and tact in order to obtain and/or distribute routine data or information to internal and external customers. This may involve the ability to probe for information and clarification.

Work may involve lifting of heavy and/or awkward objects and/or maneuvering of heavy equipment, and/or climbing structures. Core work activities typically require a high level of activity.

**MINIMUM TRAINING AND EXPERIENCE REQUIRED**

Completion of Grade 12, plus completion of equipment operation training.

Minimum of 2 years of experience in equipment operation and maintenance.

Or an equivalent combination of education and experience.

Possession of a valid Class 3 BC Driver's Licence with air endorsement.

**GENERAL STANDARDS**

All employees shall take reasonable care to protect their health and safety, and the health and safety of other persons by becoming familiar with the Occupational Health & Safety (OH&S) Program, following established safe work procedures, using protective equipment, and asking for training if unfamiliar with work requested to perform.

**GENERAL STANDARDS cont.**

Contributes in maintaining a respectful, safe, and supportive work environment that embraces diversity and where everyone is treated with courtesy, dignity, and fairness.

Adheres to City policies and objectives.