

# **“ECONOMIC DEVELOPMENT COMMISSION BYLAW 2010 NO. 7098”**

*Consolidated Version*

2010-APR-26

Includes Amendment: 7098.01

CITY OF NANAIMO

BYLAW NO 7098

A BYLAW TO ESTABLISH AN ECONOMIC DEVELOPMENT COMMISSION

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The Municipal Council of the City of Nanaimo, in open meeting assembled, hereby enacts as follows:

1. Title

This Bylaw may be cited as City of Nanaimo "ECONOMIC DEVELOPMENT COMMISSION BYLAW 2010 NO. 7098".

2. Definitions

In this Bylaw:

"City"	means the City of Nanaimo
"Commission"	means the Economic Development Commission
"Council"	means the City Council of the City of Nanaimo

3. Mandate

The mandate of the Commission is to provide Council with feedback and advice on economic development strategic planning issues and initiatives.

4. Objectives

- (1) The Commission will advise Council on:
- (a) economic development objectives for the City;
  - (b) new economic opportunities and challenges;
  - (c) opportunities to integrate key business initiatives from local business associations;
  - (d) overall economic sustainability visioning and initiatives that support economic sustainability;
  - (e) establishing and tracking economic development benchmarks; and,
  - (f) key issues related to economic development.

5. Authority

- (1) The Commission will:
  - (a) act in accordance with all Provincial statutes and City policies and procedures;
  - (b) act as an advisory body to Council regarding the objectives stated above;
  - (c) work closely with the Economic Development Department to fulfill their mandate and objectives; and,
  - (d) have the authority to establish task forces and/or select advisory committees for the purpose of fulfilling their mandate, carrying out their objectives or any other directive of Council.

6. Meetings

- (1) The Commission will:
  - (a) meet at the call of the Chair, usually monthly; and,
  - (b) establish meeting days and times after consultation with the Commission members.
- (2) All points of procedure not specifically provided for in this bylaw shall be decided and determined in accordance with the current Council Procedure Bylaw.
- (3) Except where the provisions of the *Community Charter* apply, all Commission meetings shall be open to the public. Where the Commission wishes to close a meeting to the public, it may do so by adopting a resolution in accordance with the *Community Charter*.
- (4) The order of business is to be as set out in an agenda package to be provided to Commission members in advance of the meeting date. All decisions of the Commission will be reached by consensus or a majority vote of the members present.
- (5) Minutes of the meeting will be adopted by the Commission at its next regular meeting. After adoption, minutes will be circulated to Council for their information. Originals of the minutes will be signed by the Chair of the Commission and forwarded to the Legislative Services Department for safe keeping.

7. Membership

- (1) The Commission members will be appointed by City Council.
- (7098.01) “7 (2) The membership will consist of thirteen voting members and one non-voting member as follows:
- Three members of Council.
  - One member recommended to Council from each of the following bodies:

- Greater Nanaimo Chamber of Commerce
  - Snuneymuxw First Nation
  - Nanaimo Port Authority
  - Nanaimo Airport Commission
  - Vancouver Island University
  - Tourism Nanaimo
  - Ministry of Small Business, Technology and Economic Development (Non-Voting Member)
  - Four members at-large who will demonstrate a broad representation of the business community and best represent the following sectors: technology, commercial banking, real estate, and industrial.”
- (3) The members of Council will be appointed annually by motion of Council.
- (4) Other members will be appointed for a three-year term commencing April 1<sup>st</sup> in the year following a general local government election. At-large members will be appointed by Council. Council will ratify appointments of members recommended by their specific associations.
- (5) Members of the Commission will serve without remuneration.

8. Chair

The Chair and Alternate Chair will be appointed by the Mayor from the Council members.

9. Staff

- (1) Staff resourcing for the Commission and its meetings will be determined by the City Manager or his/her designate.
- (2) The Commission may from time to time require experts or other representatives to attend meetings as presenters, advisors or observers because of their knowledge of the subject or as part of another project or consultation mechanism.