

CITY OF NANAIMO

BYLAW NO. 7088

A BYLAW TO ESTABLISH TERMS OF REFERENCE FOR THE
WATER SUPPLY ADVISORY COMMITTEE

WHEREAS the *Nanaimo and South West Water Supply Act* transferred the responsibility of water supply from the Greater Nanaimo Water District to the City of Nanaimo; and,

WHEREAS Nanaimo City Council wishes to establish a Committee to seek opinions and advice from the governing bodies outside of the City of Nanaimo,

THEREFORE BE IT RESOLVED that the Council of the City of Nanaimo, in open meeting assembled, hereby enacts as follows:

1. Title

This Bylaw may be cited as City of Nanaimo "WATER SUPPLY ADVISORY COMMITTEE BYLAW 2009 NO. 7088".

2. Definitions

"Lantzville" means the Corporation of the District of Lantzville

"Nanaimo" means the Corporation of the City of Nanaimo

"Snuneymuxw First Nation" a "Band" as that term is defined in the *Indian Act* (Canada) as represented by the Snuneymuxw Band Council, having an administrative office at 668 Centre Street, Nanaimo, British Columbia, V9R 4Z4

"South West Extension" means the geographic area of the Greater Nanaimo Water District outside the geographic area of Nanaimo immediately before the dissolution of the Greater Nanaimo Water District or an area equivalent to this that has been defined through amendments to Letters Patent.

3. Establishment

There is hereby established a Committee known as the Water Supply Advisory Committee.

4. Mandate

The Water Supply Advisory Committee serves as forum for the City of Nanaimo to garner the opinions of the governing bodies of the users outside of the jurisdiction of the City of Nanaimo on all issues relating to the service and supply of the City of Nanaimo water supply that would impact those users outside of the City.

5. Membership

The Water Supply Advisory Committee shall include the following representation:

- one member of Nanaimo City Council, who will be appointed the Chair of the Committee;
- one member appointed from South West Extension;
- one member of the District of Lantzville Council; and,
- one member of the Snuneymuxw First Nation Council.

Members of the Committee shall serve without remuneration.

Each jurisdiction will be responsible for ensuring that a member is appointed to this Committee at all times.

6. Meeting Procedures

Meetings of the Committee shall be held at the call of the Chair as required.

Unless otherwise authorized pursuant to Section 89 of the *Community Charter*, all meetings will be held in open session and in a location accessible to the public.

Unless otherwise authorized by the Committee, the public shall only address the Committee when they are a scheduled delegation on the Committee meeting agenda.

A majority of the Committee shall represent a quorum and a quorum must be present in order to hold a meeting of the Committee.

The order of business of the Committee shall only be conducted at a duly constituted meeting and the business to be conducted at this meeting shall be set out in an agenda package to be provided to the Committee members in advance of the meeting date. Minutes of the meeting will be prepared by the clerical staff of the Engineering and Public Works Department and then adopted by the Committee and signed by the Chair at the next regular meeting. Originals of the Minutes will be retained by the Legislative Services Department.

The rules/procedures followed at the meeting shall be those established by the current COUNCIL PROCEDURE BYLAW.

8. Reporting to Council

Comments, opinions and advice from each member of the committee will be documented by way of meeting minutes and will be presented to Council. Formal recommendations are not sought from this committee by way of motions.

A Report to Council from the Committee Chair may accompany the minutes if the Chair deems that some of the comments received by the committee members require explanation to Council.

Council is the body responsible for making all decisions on the water supply. Council may consider the comments received from the Water Supply Advisory Committee.

9. Repeal

"WATER SUPPLY ADVISORY COMMITTEE BYLAW 2004 NO. 5726" is hereby repealed.

PASSED FIRST READING 2009-MAY-11
PASSED SECOND READING 2009-MAY-11
PASSED THIRD READING 2009-MAY-11
ADOPTED 2009-MAY-25

J. R. RUTTAN

MAYOR

I. HOWAT

DIRECTOR,
LEGISLATIVE SERVICES