



## **DEVELOPMENT PROCESS REVIEW COMMITTEE MANDATE & OBJECTIVES**

*(adopted 2011-AUG-08)  
(amended 2011-SEP-19)*

### Mandate

The Development Process Review Committee serves as an advisory body, responsible for making recommendations to Council on policy issues relating to development process including:

- Serving as a “sounding board” for proposed changes to development policy;
- Reviewing existing development processes and recommending policy changes, as identified, for Council’s consideration;
- Hearing delegations from those who wish to advance a process policy issue for Council’s consideration.

It is not the mandate of this Committee to make policy decisions on or review individual applications, except as they apply to general policy issues.

### Objectives

The objective of this Committee is to provide advice to Council on policy issues related to development process, with an emphasis on economic development and the interests of the development community.

In general, policy issues for review by the Committee would be identified through the following:

- Referrals from Council resulting from correspondence and/or other Staff / Committee reports;
- Concerns brought forward directly from members of the public to the Committee through correspondence and/or delegations;
- Issues brought forward that have been identified by individual Committee members; and
- Issues brought forward by City staff as requiring policy clarification.

The Committee shall consider the issues brought forward and provide recommendations of a policy nature to Council. Although the issues may be forwarded from a variety of sources, it is important that the Committee’s recommendations reflect the need to provide consistency in policy application. Accordingly, although the referral may be triggered by a specific application, the Committee’s recommendation should address the broader issues involved.

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Meetings

The Development Process Review Committee will meet monthly or at the call of the Chair.

Membership

The membership of the Development Process Review Committee will be comprised of:

- Three (3) members of Council
- Six (6) members of the development community.

See also:

- Terms of Reference for Advisory Committees
- Council Procedures Bylaw

## DEVELOPMENT PROCESS REVIEW COMMITTEE (DPRC)

Chair: Councillor Bill Bestwick

Staff Liaison: Ted Swabey, General Manager, Community Safety and Development – (250) 755-4451, [ted.swabey@nanaimo.ca](mailto:ted.swabey@nanaimo.ca)

<b>Name / Appointment Type</b>	<b>Appointed</b>	<b>Term Expires</b>
Councillor Kipp (Council Rep)	2011-DEC-19	2012-DEC-31
Councillor Bestwick (Council Rep)	2011-DEC-19	2012-DEC-31
Councillor McKay (Council Rep)	2011-DEC-19	2012-DEC-31
Mr. Bob Wall (Development Community Rep)	2011-AUG-08	2015-MAR-31
Mr. Ian Niamath (Development Community Rep)	2011-AUG-08	2015-MAR-31
Mr. Rod Smith (Development Community Rep)	2011-AUG-08	2015-MAR-31
Ms. Maureen Pilcher (Development Community Rep)	2011-AUG-08	2015-MAR-31
Mr. Greg Constable (Development Community Rep)	2011-AUG-08	2015-MAR-31
Mr. Byron Gallant (Development Community Rep)	2011-SEP-19	2015-MAR-31