

APPLICATION FOR LEAP
 (Leisure Economic Access Policy)

756-5200

Please ensure application is completely filled out and all documentation needed is attached.

APPLICANTS PLEASE NOTE: Changes to this application are not allowed after approval.
Please allow 7-10 days for activation of LEAP cards.

For all applications: Picture ID with current local address is required for approval, plus Child Tax Credit statement with children's names and adult applying for LEAP or BC Care Card for all children.

Last Name	First Name	M/F	Date of Birth (YYYY, MM, DD) (Under 19)	Photo ID, Care Card & Current Address Checked (Initials)	Client Has Card	Picture On File	LEAP Processed by BEBAN PR&C Staff Initials
1					<input type="checkbox"/>	<input type="checkbox"/>	
2					<input type="checkbox"/>	<input type="checkbox"/>	
3					<input type="checkbox"/>	<input type="checkbox"/>	
4					<input type="checkbox"/>	<input type="checkbox"/>	
5					<input type="checkbox"/>	<input type="checkbox"/>	
6					<input type="checkbox"/>	<input type="checkbox"/>	

This form will expire 30 days from date signed.

ADDRESS _____ POSTAL CODE _____

IF OTHER THAN CITY OF NANAIMO CHECK AREA (A), (B), (C) Staff: _____

EMAIL ADDRESS _____

TELEPHONE (Home) _____ (Work/Message) _____

LEAP is a service provided by the City of Nanaimo, Parks, Recreation and Culture Department. This service enables people with limited incomes to participate in leisure services. Misuse of application process and an individual LEAP card could result in suspension or loss of all LEAP privileges. Please sign to acknowledge the above statement.

Signature of Applicant/Caregiver: _____

Date: _____

Staff: _____

- LEAP cards can be picked up at Beban Pool office or the Nanaimo Aquatic Centre one week after application is submitted provided pictures of all applicants have been taken.
- LEAP is for a one-year period. A new application is required annually.
- Please do not throw away expired card. It is re-usable with renewal.
- Pictures will be taken for all applicants, including children and may be taken at Beban Park, Bowen Park, Nanaimo Aquatic Centre, or Oliver Woods.
- Lost or stolen LEAP cards must be reported to Parks, Recreation and Culture. LEAP cards, including the swim/skate pass, can be replaced at a \$5 fee per card (no exceptions).

LEAP CARD (LEISURE ECONOMIC ACCESS POLICY) GUIDELINES

Eligibility Criteria...who is eligible?

LEAP (Leisure Economic Access Policy) is available to residents of the City of Nanaimo, Electoral Area A (*Cranberry, Cedar, South Wellington*), Electoral Area B (*Gabriola Island*), Electoral Area C (*Extension, East Wellington*), Lantzville and Snuneymuxw First Nations when limited income does not allow them to participate in recreational programs operated by the City of Nanaimo Department of Parks, Recreation and Culture. In order to qualify for LEAP, applicants must meet one of three listed options.

- **Family** means those who live at the same address; family members of all ages, including those related by blood, marriage/common law or adoption and other as it applies.
- **Total Gross Household Income** means total combined income, before taxes and expenses. This includes income from employment of all types (reported and not reported), all investments, pensions, child support payments, rental revenue, funds in trust, disability benefits (taxable or not), student loans, international student income and all other sources.

OPTION 1: REFERRAL If applicable, please obtain a verification stamp from a recognized Ministry of Children and Family Development (*or similar government agency*) office. The staff of the recognized agency have identified themselves, certified that you meet the limited income criteria and have stamped and signed below. Photocopied forms/stamps will not be accepted. **Bring your completed form to Beban Park, Nanaimo Aquatic Centre, Bowen Park or Oliver Woods. This form will expire 30 days from date signed below.**

This applicant/family is known to me, and I verify that:

- They are residents of the City of Nanaimo and have approved family members
- Total household income is within the allowable limit- its.



Print Staff/Social Worker Name: _____ Staff/Social Worker Signature: _____

Date: _____ Phone: _____ Office Location: _____

OPTION 2: PROOF OF FINANCIAL ASSISTANCE if you receive one of the following: (✓ CHECK ONE)

- BC Benefits - please show cheque stub with name on it.
- Ministry Transit Pass with your name on it.
- BC Senior's Supplement - please show proof of acceptance.

Bring original document and **your completed form to Beban Park, Nanaimo Aquatic Centre, Bowen Park or Oliver Woods.**

OPTION 3: OTHERS IN NEED If you live within the electoral areas described above, but do not fall within OPTION 1 or OPTION 2 above, and cannot afford to participate in Parks, Recreation and Culture programs, you *may* meet our definition of OPTION 3 'Others In Need'. The table below should be used as a guide for household gross annual income when applying for LEAP. 'Others In Need' are required to call the LEAP Office at 250-756-5236, with the following information available before making the appointment:

- A completed LEAP application form.
- Picture ID for all adults, with current local address.
- Notice of Assessment from the previous year's Income Tax. *
- Child Tax Credit Statement for children included on LEAP application.**

You **must** bring the above information with you once an appointment has been arranged.

The applicant is eligible for a LEAP card under Option 3 - Others in Need _____
LEAP Coordinator Signature

Number in Household	1	2	3	4	5	6	7
Gross Household Income	\$18,976	\$23,623	\$29,041	\$35,261	\$39,992	\$45,105	\$50,218

Please Note:

*A copy of your Notice of Assessment can be obtained by calling toll free to Revenue Canada at **1-800-959-8281**.

A copy of your Child Tax Credit statement can be obtained by calling Child Tax Information at **1-800-387-1193.

Picture ID with current local address is required for approval plus Child Tax Credit statement with children's names and adult applying for LEAP or BC Care Card for all children.