



**PARKS, RECREATION AND CULTURE COMMISSION**

**APPLICATION FOR CONSIDERATION BY THE  
PARKS, RECREATION AND CULTURE COMMISSION  
FOR APPOINTMENT TO THE CULTURAL COMMITTEE**

**CANDIDATE'S INFORMATION**

**NAME OF APPLICANT:** \_\_\_\_\_ PLEASE PRINT

**ADDRESS:** \_\_\_\_\_  
Street Address City Province Postal Code

**PHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_  
Home Business

**HISTORY OF COMMUNITY INVOLVEMENT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXPERIENCE IN AN ARTS AND/OR CULTURAL FIELD**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER RELEVANT PERSONAL HISTORY**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REASON FOR SEEKING APPOINTMENT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

~ IF SPACE PROVIDED IS INSUFFICIENT, ATTACH ADDITIONAL SHEET ~

**IF RECOMMENDED BY AN ORGANIZATION**

NAME OF ORGANIZATION SPONSORING CANDIDATE: \_\_\_\_\_ PLEASE PRINT

ORGANIZATION REPRESENTED BY: \_\_\_\_\_

REPRESENTATIVE'S ADDRESS: \_\_\_\_\_  
Street Address City Province Postal Code

REPRESENTATIVE'S PHONE #: \_\_\_\_\_ FAX: \_\_\_\_\_  
Home Business

REASON WHY YOUR ORGANIZATION IS RECOMMENDING THIS CANDIDATE: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

DATE	REPRESENTATIVE'S SIGNATURE

**THIS SECTION MUST BE SIGNED BY THE CANDIDATE IN ALL CASES**

I, \_\_\_\_\_, hereby signify that I am willing to accept an appointment to the Advisory Body named herein in accordance with the adopted Terms of Reference (attached), should I be appointed to such by the Parks, Recreation and Culture Commission of the City of Nanaimo.

DATE	CANDIDATE'S SIGNATURE

The purpose of this form is to provide information which will assist the Parks, Recreation and Culture Commission in knowing each candidate better. The form may be completed by an individual who is seeking an appointment, or by an organization wishing to submit an individual's name for consideration. In all cases, however, the person whose name is being put forward as a candidate must sign the form, in order to signify that he or she would be willing to accept the appointment should it be made. Please note the 2012 dates for Cultural Committee meetings as attached.

**In order to be considered, completed applications must be submitted and received prior to 4:30 p.m., Monday, 2012-MAR-19, to:**

**Commission Secretary  
 Parks, Recreation and Culture Commission  
 500 Bowen Road  
 Nanaimo, BC V9R 1Z7**

**CULTURAL COMMITTEE**  
**SUB-COMMITTEE OF PARKS, RECREATION & CULTURE COMMISSION**  
**TERMS OF REFERENCE**  
*(adopted 2010-OCT-18)*

**MANDATE**

As a sub-committee of the Parks, Recreation and Culture Commission (PRCC), the Cultural Committee is responsible for coordinating the City's Arts and Culture Initiatives.

**OBJECTIVES**

The objectives of the Committee are:

- Advising the Commission and Council on cultural issues.
- Reviewing all applications for funding and making recommendations to the PRCC, based on criteria and guidelines established regarding the distribution of cultural operating grants and arts and cultural event grants.
- Promoting public awareness of cultural organizations and cultural activities in our community, and maintaining an annual cultural awards program.
- Coordinates the selection process for works of art for display in municipal public spaces and buildings.
- Sponsoring annual educational opportunities for arts and cultural organizations.

**MEETINGS**

The Cultural Committee will:

- (a) Meet at the call of the Chair, usually monthly; and
- (b) Establish meeting days and times after consultation with the Committee members.

**MEMBERSHIP**

The membership of the Cultural Committee will be comprised of ten members as follows:

- Four members appointed from the PRCC (*as per Commission Bylaw*); and
- Six members-at-large selected and recommended from applications submitted to the PRCC.

**TERM**

The Cultural Committee term is for three (3) years and at-large members can re-apply for one additional three (3) year term.

After serving two (2) terms, members must take three (3) years off before re-applying.

Each term, three (3) members will step off the Committee and three (3) new members will be appointed.

Applications for the at-large members will be reviewed by the PRCC with appointments made at the inaugural meeting of the PRCC (first meeting following April 1<sup>st</sup>).

## 2012 CULTURAL COMMITTEE MEETING DATES & TIMES

Unless otherwise noted in the published Agendas, all Parks, Recreation and Culture Commission & Committee meetings are held in the Bowen Complex Conference Room, 500 Bowen Road (Lower Level), Nanaimo.

J A N	Wed., 2012-JAN-04; 4:15 p.m.
F E B	Wed., 2012-FEB-01; 4:15 p.m.
M A R	Wed., 2012-MAR-07; 4:15 p.m.
M A Y	Wed., 2012-MAY-02; 4:15 p.m.
J U N	Wed., 2012-JUN-06; 4:15 p.m.
J U L	Wed., 2012-JUL-04; 4:15 p.m.
<b><i>There are no Regular meetings held in August; however, Special Meetings may be required.</i></b>	
S E P	Wed., 2012-SEP-05; 4:15 p.m.
O C T	Wed., 2012-OCT-03; 4:15 p.m.
N O V	Wed., 2012-NOV-07; 4:15 p.m.
<b><i>There are no Regular meetings held in December; however, Special Meetings may be required.</i></b>	