



Application for Water User
Fee Adjustment
As Per Bylaw No. 7004
and amendments thereof

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Nanaimo BC V9R 5J6
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For Office Use Only:

Folio:
Account No.:
Route Category
Route/Seq
LTO:

Owner:

Civic Address:

Telephone No.: Email:

Cause of leak:

Date leak was discovered: Date leak was completely repaired:

Repairs done by:

Insurance Claim for Repairs: Yes No

PLEASE NOTE: ALL REPAIR RECEIPTS MUST BE INCLUDED WITH THIS APPLICATION BEFORE YOUR ACCOUNT WILL BE REVIEWED. NO ADJUSTMENT WILL BE MADE TO YOUR ACCOUNT UNLESS THE LEAK HAS BEEN PROVEN TO BE FIXED. ADJUSTMENTS WILL ONLY BE MADE ON LEAKS RESULTING IN A BREAK OF THE MAIN WATER LINE. THE ADJUSTMENT PERIOD WILL NOT BE GREATER THAN ONE YEAR FROM THE DATE THIS APPLICATION IS RECEIVED OR THE DATE THE LEAK WAS FIXED, WHICHEVER IS LATER. IF AN ADJUSTMENT IS WARRANTED, IT WILL BE REFLECTED ON A FUTURE STATEMENT OF USER RATES.

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the "Canada Evidence Act".

Signed: Date:

Note: The administration fee for an adjustment is ten percent of the amount of any credit to the account, except that the fee may not be less than \$5.00 or more than \$25.00.

The personal information on this form is collected under the authority of the Community Charter and will be used for the purpose of an operating program of the municipality. If you have any questions about the use and collection of this information, contact the Manager, Legislative Services.

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