

## NEWS RELEASE

Distributed March 24, 2016

### **Have you received your 2016 Business Licence?**

*Unpaid 2016 Annual Business Licence fees are now past due*

#### **Summary**

Businesses operating in Nanaimo, or from Nanaimo, are reminded that 2016 business licence invoices were mailed during the last week of November and the fees were due on December 31, 2015. Where fees have not yet been paid, they are now past due and those businesses are subject to a fine pursuant to "Business Licence Bylaw 1998 No. 5351".

For businesses that have not received their 2016 Invoice; for businesses that have relocated; or for businesses no longer operating, please notify the Licencing Office as soon as possible by email at [licencing@nanaimo.ca](mailto:licencing@nanaimo.ca) or in person at the Service & Resource Centre, 411 Dunsmuir Street.

*Strategic Link:* Taking responsibility to be an excellent municipal government by communicating internally and externally while preserving and enhancing quality of life in Nanaimo through efficient, effective, affordable delivery and facilitation of municipal services.

#### **Key Points**

- Unpaid 2016 business licence fees are now past due. Businesses are not issued their annual City of Nanaimo business licence until the fee is received.
- All business licence accounts with outstanding fees are subject to a fine pursuant to "Business Licence Bylaw 1998 No. 5351".
- Licencing staff are contacting all outstanding business licence account holders to remind them that their fees have not been paid.

#### **Quotes**

"The requirement for business licences assist in ensuring that municipal land use regulations, building and fire codes, health regulations and all other relevant community safety requirements are adhered to by business operators."

Nelda Richardson  
Manager, Development Support Services & Business Licencing  
Community Development Department

#### **Quick Facts**

- A business licence is not issued until the annual fees are paid.
- Independent consultants conducting business within, or from Nanaimo are required to hold a business licence.
- Commercial building owners that lease space to other businesses within their commercial building are required to hold a business licence.
- Online businesses operating from a residential dwelling within the boundaries of Nanaimo are required to obtain a business licence.

Continued... Have you received your 2016 Business Licence?

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