

## NEWS RELEASE

Distributed December 2, 2015

### Have you received your 2016 Business Licence Renewal?

*2016 Business Licence Renewals were mailed the last week of November*

#### Summary

Nanaimo businesses are advised that 2016 Business Licence Invoices were mailed the last week of November and the fees are due on December 31, 2015. Where fees have not yet been paid, they will be past due on January 01, 2016 and those businesses can be subject to a fine pursuant to "Business Licence Bylaw 1998 No. 5351".

For businesses that have not received their 2016 invoice; for businesses that have relocated; or for businesses no longer operating, please notify the Licencing Office as soon as possible by email at [licencing@nanaimo.ca](mailto:licencing@nanaimo.ca) or in person at the Service & Resource Centre, 411 Dunsmuir Street.

*Strategic Link:* Taking responsibility to be an excellent municipal government by communicating internally and externally while preserving and enhancing quality of life in Nanaimo through efficient, effective, affordable delivery and facilitation of municipal services.

#### Key Points

- Unpaid 2016 Business Licence fees are due December 31, 2015. Businesses will not be issued their annual 2016 City of Nanaimo Business Licence until the fee is received.
- All Business Licence accounts with outstanding fees are subject to a fine pursuant to "Business Licence Bylaw 1998 No. 5351".

#### Quotes

"The requirement for Business Licences assist in ensuring that municipal land use regulations, building and fire codes, health regulations and all other relevant community safety requirements are adhered to by business operators."

Nelda Richardson  
Manager, Development Support Services & Business Licencing  
Community Development Department

#### Quick Facts

- A Business Licence is not issued until the annual fees are paid.

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Continued... Have you received your 2016 Business Licence Renewal?

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