

Tax Payment Options

- **IN PERSON (411 Dunsmuir Street)**
During office hours: pay by cash, Interac or cheque.
After office hours: use our drop box near the front entrance (no cash, please).
- **BY MAIL (455 Wallace Street)**
Mail your cheque to us. It must be received in our office on or before Thursday, July 2 or penalties will apply. Post marks are not accepted.
- **BY FINANCIAL INSTITUTION**
Take your tax notice to a bank teller or pay through internet or telephone banking. When adding us as a bill payee for the first time, search by 'nanaimo' and use your folio number as your account number for payment (with or without the decimal depending on your bank). If paying at a bank, please ensure that they will be forwarding the Home Owner Grant to the City if applicable.
- **BY MORTGAGE COMPANY**
If your mortgage company will be remitting payment, their name should be listed on the front of your tax notice. You must still apply for the Northern and Rural Home Owner Grant by the due date if applicable.
- **PROVINCIAL DEFERMENT PROGRAM**
If you regularly defer your taxes, a renewal form is required each year. See details inside.
- **BY PRE-AUTHORIZED PAYMENT PLAN**
If you have been making monthly payments to us, and they have been enough to cover your taxes, a credit will be shown (in brackets) on your tax notice. If not, you will need to pay the balance by the due date to avoid penalties.

Claim Your NORTHERN & RURAL HOME OWNER GRANT Online!

Go to www.nanaimo.ca/goto/HOG

OR



Scan this QR Code with your smart phone to claim the Home Owner Grant.

Steps to claiming your Home Owner Grant online:



1. Enter your FOLIO NUMBER and ACCESS CODE which is found on your 2015 Tax Notice.
2. Follow the screens that lead you through the application until you see the green checkmark. The checkmark is confirmation that your application is complete and usually no other paperwork is required.
3. Always print your confirmation for your records.

2015 PROPERTY TAXES & HOME OWNER GRANT EXPLAINED

CONTACT US

IN PERSON

Service & Resource Centre
411 Dunsmuir Street
M-F, 8:00 am-4:30 pm

BY MAIL

455 Wallace Street
Nanaimo BC V9R 5J6

250.755.4415

(M-F, 8:30 am-4:30 pm)

www.nanaimo.ca

property.info@nanaimo.ca

What is the Grant?

The Northern and Rural Home Owner Grant is a benefit from the Province of BC that reduces the amount of property taxes you pay for your principal residence. It must be claimed each year that you are eligible.

Which Grant Applies?

Your property tax notice shows 3 columns that corresponds to a grant you may be claiming.

A - No Grant

If the property is not your principal residence you do not qualify for a grant.

B - Basic Grant

If the property is your principal residence and you are under age 65.

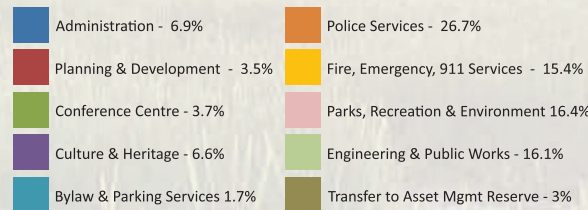
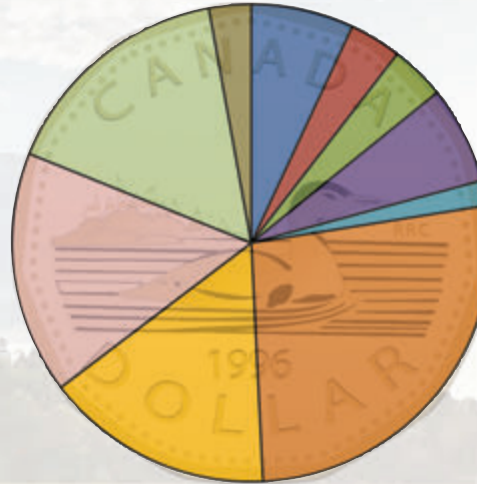
C - Senior/Additional Grant

If the property is your principal residence and you meet one of the following criteria:

- Age 65 or older (within the calendar year)
- Receipt of Disability Allowance as defined by the Act.
- Permanently Disabled as defined by the Act.

What do Property Taxes Pay For?

Your property tax dollars fund these services:



When are Property Taxes Due?

Property taxes are due Thursday, July 2, 2015. The Northern and Rural Home Owner Grant must also be claimed if applicable by the due date to avoid penalties.

Can I Receive My Tax Notice Electronically?

Yes! Through the program MYCITY you can view current and previous year tax notices, view payment history and more. Create your profile and register your accounts by using your Folio number and Access Code found on your tax notice. Then change your billing preference to email under MYBILLS.

www.mycity.nanaimo.ca

Provincial Deferment Program

There are a number of qualifying factors, but you may be eligible to defer payment of your property taxes by applying for the Provincial Tax Deferment Program. For detailed information/application form:

www.gov.bc.ca/propertytaxes

Pre-Authorized Payment Plan

Did you know you can make monthly pre-payments towards next years' property taxes? Your tax notice will indicate your estimated monthly amount and all we need is a void cheque and a completed application form to start you on the plan.

www.nanaimo.ca/goto/paws

2015 DUE DATE: JULY 2, 2015

2015 PROPERTY TAX TIMELINE

JANUARY 1

END OF MAY -
RECEIVE TAX NOTICE

5% PENALTY - END OF DAY JULY 2

5% PENALTY - END OF DAY AUGUST 13

DECEMBER 31