

"IN CAMERA" MINUTES
CITY MANAGER SELECTION COMMITTEE MEETING
TO DISCUSS CONFIDENTIAL MATTERS
DOUGLAS RISPIN ROOM, 80 COMMERCIAL STREET, NANAIMO, BC,
MONDAY, 2015-NOV-02, AT 3:00 P.M.

PRESENT: His Worship Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim (via telephone at 3:09 p.m. disconnected at 4:03 p.m.)

Absent: Councillor J. A. Kipp

Staff: J. Van Horne, Director of Human Resources
C. Jackson, Manager of Legislative Services

1. CALL THE "IN CAMERA" MEETING TO ORDER:

The "In Camera" Meeting was called to order at 3:06 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Committee, in accordance with Section 90(1)(n) of the *Community Charter*, adopt the agenda as presented. The motion carried unanimously.

3. PRESENTATIONS:

(a) Interim City Manager Selection

It was moved and seconded that the Committee instruct Staff to contact those on the applicant submission list with Chief Administrative Officer experience in communities of similar size as Nanaimo, to determine their availability and interest. The motion carried.

Opposed: *Councillors Fuller and Thorpe*

Councillor Yoachim left the teleconference call at 4:03 p.m.

4. ADJOURNMENT:

It was moved and seconded at 4:13 p.m. that the "In Camera" Meeting terminate.
The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

SPECIAL "IN CAMERA" MINUTES
CITY MANAGER SELECTION COMMITTEE MEETING
TO DISCUSS CONFIDENTIAL MATTERS
BOARD ROOM, CITY OF NANAIMO SERVICE & RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
FRIDAY, 2015-NOV-13, AT 9:03 A.M.

PRESENT: His Worship Mayor W. B. McKay, Chair (vacated at 9:16 a.m.)

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt (vacated at 9:43 a.m.)
Councillor I. W. Thorpe
Councillor W. M. Yoachim (via telephone)

Staff: J. Van Horne, Director of Human Resources

1. CALL THE "IN CAMERA" MEETING TO ORDER:

The "In Camera" Meeting was called to order at 9:03 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Committee, in accordance with Section 90(1)(n) of the *Community Charter*, adopt the agenda as presented. The motion carried unanimously.

3. ADMINISTRATION:

(a) Shortlist for Interim City Manager

Mayor McKay vacated the Board Room and the Chair at 9:16 a.m.
Councillor Fuller assumed the Chair.

It was moved and seconded that the Committee recommends that Council instruct the Director of Human Resources to offer the position of Interim City Manager to Ms. Tracy Samra as soon as possible. The motion carried.

Opposed: Councillors Brennan, Pratt, Thorpe

It was moved and seconded that the Committee recommend that Council rise and report on the selection process and outcome at a future Open Council Meeting. The motion carried unanimously.

Councillor Pratt vacated the Board Room at 9:43 a.m.

4. ADJOURNMENT:

It was moved and seconded at 9:44 a.m. that the "In Camera" Meeting terminate.
The motion carried unanimously.

C H A I R

C H A I R

CERTIFIED CORRECT:

C O R P O R A T E O F F I C E R